



**Indian Council of Forestry Research and Education**  
(An Autonomous body of the Ministry of Environment, Forest and Climate Change, Government of India)  
**P.O. New Forest, Dehradun – 248 006 (Uttarakhand), INDIA**

No. 8/2018/ESIP/BCC/ICFRE

Dated: 02/02/2022

Request for Quotations

**Request for Quotation for purchase of Vegetable Seeds Mini-Kit for the ESIP areas of Chhattisgarh and Madhya Pradesh**

**Name of Project:** Ecosystem Services Improvement Project

**Procurement Reference No.:** IN-ICFRE-274231-GO-RFQ

1. The Government of India has received grant from the World Bank toward the cost of the Ecosystem Services Improvement Project (ESIP). Indian Council of Forestry Research and Education (ICFRE) is one of the Project Implementing Agencies and implementing one of the components of ESIP *i.e.* Scaling up Sustainable Land and Ecosystem Management in Selected Landscapes, and intends to apply the part of proceeds of this grant to eligible payments under the contract for which this Request for Quotations is issued. The procurement process will be conducted in accordance with the shopping procurement method contained in the World Bank Guidelines: Procurement of Goods, Works and Non-consulting Services under IBRD Loans and IDA Credits and Grants by World Bank Borrowers, dated January 2011, revised in July 2014.
2. ICFRE now invites your quotation for the supply of Vegetable Seeds Mini-Kit for the ESIP areas of Chhattisgarh and Madhya Pradesh and each vegetable Seeds mini kit shall contain seeds of Brinjal, Chilli, French Beans, Lady Finger, Cucumber, Pumpkin and Bottle Gourd in separate packets as per following details:

Name of the goods	Specifications						Quantity (No.)
	Name of the Vegetable	Seed Quantity (gm.)	Seed Standards				
Genetic Purity (Min.%)			Physical purity (Min.%)	Moisture (Max.%)	Germination (Min.%)	Inert Matter (Max.%)	
Vegetable seeds kit of improved varieties suitable for Madhya Pradesh and Chhattisgarh	Brinjal	05	98	98	8	70	2
	Chilli	02	95	98	8	60	2
	French Beans	40	99	98	9	75	3
	Lady Finger	40	98	99	8	65	1
	Cucumber	10	98	98	8	75	1
	Pumpkin	30	98	98	7	70	1
	Bottle Gourd	10	98	98	7	60	1

All the seeds should be treated with environment friendly fungicides.

3. You are invited to submit your price quotation for the supply of Vegetable Seeds Mini-Kit for the ESIP areas of Chhattisgarh and Madhya Pradesh as per specifications mentioned in Para 2 as per the format given in Annexure - I.
4. Quoted price will be evaluated and contract will be awarded to the responsive bidder offering the lowest evaluated rate.

5. Quotation(s) must be marked “Quotation for Supply of vegetable seeds kits of improved varieties for integrated farm development in the ESIP areas of Chhattisgarh” and addressed to the:  
 Project Director,  
 Ecosystem Services Improvement Project  
 Room No: 143  
 Indian Council for Forestry Research and Education  
 P. O. New Forest, Dehradun, Uttarakhand-248006 (INDIA)
6. Quotation should be accompanied by adequate technical documentation and catalogue(s) and other printed material or pertinent information, including names and addresses of supplier.
7. The deadline for receipt of quotation at the address indicated above is 21 February 2022 by 1500 hrs.
8. Quotation should be submitted as per the instructions contained in the Annexure - II of this document.
9. The prices should be quoted in Indian Rupees and should be inclusive of all taxes (GST). No price increase will be allowed after the submission of Quotations.
10. Validity of the Offer: Quotation shall be valid for a period of 90 days from the date for receipt of quotation(s) indicated in Paragraph 7 above.
11. Evaluation of Quotations: The procurement committee ESIP-PIU, ICFRE will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed; and conform to the terms and conditions, and specifications of the RFQ. The firm has to produce a sample of the vegetable seeds mini-kit, to be vetted by the technical committee of the ESIP, ICFRE. The delivery has to be made as per the vetted vegetable seeds mini-kit only and any deviation will be treated as breach of contract and liable for scrapping of order.
12. Award of contract: The contract for the vegetable seeds mini-kit will be awarded to the firm whose quotation has been determined to be substantially responsive and who has offered the lowest price as per the specifications in the RFQ.
13. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the procurement process and reject all quotations at any time prior to the award of contract.
14. The Firm whose quotation is accepted will be notified for the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
15. Security Money @ 3% of offered value shall be deposited by the supplier with the agreement.
16. The Security Money will be released on satisfactory completion of supply of the vegetable seed kits.
17. All prices should be quoted F.O.R. destination inclusive of all taxes and contingent costs including, customs packing and forwarding, transportation, handling and insurance etc.
18. Standards: The vegetable seeds mini kit supplied under the contract shall conform to the standard prescribed/specification mentioned there, against the goods in the financial bid.
19. Penalty: Supply of non original/similar looking seeds or seeds in damaged conditions shall not be accepted. Penalty up to 25% of the value of the supply order may be imposed if seeds is not provided in specified quality specification and condition. In addition, the contract will be cancelled and contractor may be blacklisted. Penalty upto 25% will be imposed if the firm fails to supply seeds as per the delivery schedule. However, after more than 15 days delay in delivery, the order shall be cancelled. However, no penalty will be imposed if the delay in supply occurs on account of intimation by ICFRE for any administrative or logistics contingency.
20. Consignee: The selected firm has to supply the vegetable seeds mini kit as per the following consignee details:

For the State of Chhattisgarh:

S. No.	Village Name	No. of Vegetable kits
1	Kanhiyapara, Pali Forest Range	64
2	Chanwaripara, Pali Forest Range	78

3	Karanawadhi, Pali Forest Range	66
4	Jamnipani, Pali Forest Range	24
5	Karranawapara, Pali Forest Range	107
6	Kodar, Pali Forest Range	239
7	Paraspani, Pali Forest Range	38
8	Hardi Kachar, Kodar, Pali Forest Range	120
9	Dumdumi, Kodar, Pali Range	15
<b>Total Pali</b>		<b>751</b>
8	Bhangitola, Pandariya West Forest Range	111
9	Rokhani, Pandariya West Forest Range	132
10	Taiternyi, Pandariya West Forest Range	128
11	Amlitola, Pandariya West Forest Range	75
12	Rahidand, Pandariya West Forest Range	64
13	Rukmidadar, Pandariya West Forest Range	95
14	Amaniya, Pandariya West Forest Range	225
15	Neur, Pandariya West Forest Range	399
<b>Total Pandariya</b>		<b>1229</b>
16	Shankarpur, Raghunath Nagar Forest Range	328
17	Rameshpur, Raghunath Nagar Forest Range	224
18	Raghunathnagar, Raghunath Nagar Forest Range	658
19	Naugai, Raghunath Nagar Forest Range	356
20	Girwani, Raghunath Nagar Forest Range	770
21	Kesari, Raghunath Nagar Forest Range	217
22	Babhani, Raghunath Nagar Forest Range	229
<b>Total Raghunath Nagar</b>		<b>2782</b>
23	Matiyadand, Marwahi Forest Range	481
24	Danikundi, Marwahi Forest Range	216
25	Banshital, Marwahi Forest Range	182
26	Ameratikra, Marwahi Forest Range	217
27	Mouharitola, Marwahi Forest Range	119
28	Kolbira, Marwahi Forest Range	138
29	Naka, Marwahi Forest Range	368
30	Silphari, Marwahi Forest Range	478
31	Bahrihorki, Marwahi Forest Range	64
32	Patharra, Marwahi Forest Range	492
33	Madai, Marwahi Forest Range	419
34	Bagharra, Marwahi Forest Range	41
35	Rumga, Marwahi Forest Range	614
38	Rumga, Marwahi Forest Range	85
39	Naka, Marwahi Forest Range	127
40	Madai, Marwahi Forest Range	155
<b>Total Marwahi</b>		<b>4196</b>
<b>Total</b>		<b>8958</b>
<b>Extra Kits</b>		<b>42</b>
<b>Total vegetable kits for Chhattisgarh</b>		<b>9000</b>

For the State of Madhya Pradesh:

S. No	Village Names	No. of vegetable kits
1	Pipalgota, Banapura Forest Range	89
2	Nayagaon, Banapura Forest Range	60
3	Bhavanda, Banapura Forest Range	96
4	Ghoghara, Banapura Forest Range	46
5	Nanderwada, Banapura Forest Range	453
6	Sota Chikhali, Banapura Forest Range	142

7	Jondhal, Banapura Forest Range	62
8	Salai, Banapura Forest Range	59
9	Narri, Banapura Forest Range	108
10	Chandakhad, Banapura Forest Range	96
11	Gotabarri, Banapura Forest Range	62
12	Keolajhir, Banapura Forest Range	86
13	Banspani, Banapura Forest Range	31
<b>Total Banapura Forest Range</b>		<b>1390</b>
14	Handipani, Bhaura Forest Range	138
15	Kachhar, Bhaura Forest Range	332
16	Koyal Buddi, Bhaura Forest Range	64
17	Kuppa, Bhaura Forest Range	196
18	Tetar Mal & Ryt, Bhaura Forest Range	97
19	Koyalari, Bhaura Forest Range	106
20	Banabehda, Bhaura Forest Range	229
<b>Total Bhaura Forest Range</b>		<b>1162</b>
21	Khatama, Itarsi Forest Range	95
22	Lalpani, Itarsi Forest Range	57
23	Bhatna, Itarsi Forest Range	34
24	Ranjhi, Itarsi Forest Range	42
<b>Total Itarsi Forest Range</b>		<b>228</b>
25	Khoda, Sukhtawa Forest Range	144
26	Pipariyakhurd, Sukhtawa Forest Range	206
<b>Total Sukhtawa Forest Range</b>		<b>350</b>
27	Hathlewa, Budhni Forest Range	64
28	Paraswada, Budhni Forest Range	104
29	Paharkheddi, Budhni Forest Range	116
30	Chacmau, Budhni Forest Range	31
31	Naganpur, Budhni Forest Range	24
32	Saidganj, Budhni Forest Range	94
33	Akola, Budhni Forest Range	224
34	Khatpura, Budhni Forest Range	264
<b>Total Budhni Forest Range</b>		<b>921</b>
<b>Total</b>		<b>4051</b>
<b>Extra Kits</b>		<b>49</b>
<b>Total vegetable kits for Madhya Pradesh</b>		<b>4,100</b>

Village wise list of the beneficiaries along with the beneficiary wise quantity of vegetable seeds mini kit will be provided to the firm along with Purchase Order.

21. ICFRE shall have the right to purchase the material in full or part thereof, at the risk and cost of the firm, in case firm fails to supply the allocated or indented quantity within the specified time and as per the specifications.
22. ICFRE shall not be responsible for fluctuation of the market rate of the ordered vegetable seed. The firm shall be required to supply the vegetable seed at agreed rate only. The agreement may be terminated at any time due to non-performance of any of the terms and conditions of the agreement to the satisfaction of the Corporation.
23. Notification of Dispatch: In regard to each and every consignment, notification shall be made to the ICFRE immediately on dispatch indicating full details of quantity of vegetable seeds so that the ICFRE is able to plan for timely distribution of vegetable seeds to the beneficiaries of the project.
24. ICFRE shall have the sole and unfettered discretion to decrease/increase the number of seed kits to be purchased from the firm within the validity of the contract.

25. Delivery period: within 30 days from the date of issue of Purchase Order.
26. Payment shall be made after successful delivery of the vegetable seeds mini-kit as per specification.
27. Firm must have valid GST registration certificate and PAN.
28. Firm must present 3-year Turnover document for more than Rs. 5,00,000/-.
29. Firm has to present a declaration document of not having blacklisted in any government department/organization.
30. Sample of one Vegetable Mini-kit containing the Seed packets with proper printing & packaging should be submitted along with the RFQ document in separate envelope.
31. The firm shall supply the seeds of each vegetable crop in separate packets and packet should clearly depict following information:  
Label no., Lot no., Kind, Variety, Date of Testing, Date of Packaging, Germination % (min.), Genetic Purity % (min.), Physical Purity % (min.), Valid Up to, Net Weight and name of fungicides used for seed treatment.
32. The firms shall also submit the following documents:
  - a. Seed Quality Certificate (As per seed standards mentioned in para 2)
  - b. Production source
33. The RFQ will be evaluated by the procurement committee of ESIP, ICFRE and the findings of the committee will be final and binding. The same cannot be challenged at any forum thereafter. Intending bidder will have to submit an undertaking in this regard.
34. Quality of the seeds supplied in the Vegetable Mini-Kit shall be the sole responsibility of the supplying parties. Any dispute on quality of the seeds, arising in the field shall be verified by the technical committee of ESIP, ICFRE.
35. The cost of verification at all levels and cost towards any testing, if required shall be borne by the firm.
36. Any representation/complaints pertaining to this RFQ shall be addressed to the Grievance Redressal Committee, ESIP-PIU, ICFRE, at projectdirectoresip@gmail.com.
37. The Project Director, ESIP, ICFRE reserves the right to cancel the contract on ground of unsatisfactory or delayed supply and failure to fulfill terms and conditions of the agreement.

Yours faithfully,

  
परिचोणना निदेशक/Project Director  
ई.एस.आई.पी./ESIP  
भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद  
Indian Council of Forestry Research & Education  
हाकर-न्यू फॉरेस्ट, देहरादून-248006  
P.O.-New Forest, Dehradun-248006

Project Director  
ESIP, ICFRE

**Format of Quotation***(on Firm Letter Head)*

Date:

To

The Project Director,  
Ecosystem Services Improvement Project  
Room No: 143  
Indian Council for Forestry Research and Education  
P. O. New Forest, Dehradun, Uttarakhand-248006 (INDIA)

**Sub.: Quotation for supply of Vegetable Mini-Kit for the ESIP project areas of Chhattisgarh and Madhya Pradesh**

Madam/ Sir,

We offer to execute the supply of Vegetable Mini-Kit for the ESIP project areas of Chhattisgarh and Madhya Pradesh in accordance with the conditions of contract, as per following quoted price:

Name of the goods	Specifications							Quantity	Price Quoted (INR)			Total contract price (INR)
	Name of the Vegetable	Seed Quantity (gm.)	Seed Standards						Unit Price quoted	GST	Total unit price	
Genetic Purity (Min.%)			Physical purity (Min.%)	Moisture (Max.%)	Germination (Min.%)	Inert Matter (Max.%)						
Vegetable seeds kits of improved varieties suitable for Madhya Pradesh and Chhattisgarh	Brinjal	05	98	98	8	70	2	13100				
	Chilli	02	95	98	8	60	2					
	French Beans	40	99	98	9	75	3					
	Lady Finger	40	98	99	8	65	1					
	Cucumber	10	98	98	8	75	1					
	Pumpkin	30	98	98	7	70	1					
	Bottle Gourd	10	98	98	7	60	1					

We agree to supply the above vegetable seeds mini-kit in accordance with the technical specifications for a total contract price of Rs. ....(Rupees.....only) as per the terms and conditions specified in the invitation for quotation.

We hereby certify that we have taken steps to ensure that no person acting for us on our behalf will engage in bribery.

Authorized Signature:

Name and Title of Signatory:

**Instructions for Preparing Quotations**

1. Scope of Procurement: Invites price quotations for procurement of Vegetable Mini-Kit for the ESIP project areas of Chhattisgarh and Madhya Pradesh as described in the Para 2. The successful Firm(s) will be expected to complete the delivery and installation in all aspects within due time.
2. Eligibility to Quote: Firms duly registered with tax authorities may be eligible to participate only if they also:
  - a. Submit proof of registration with the Income Tax Department and Sales Tax Department/GST with the quotation. (Failure to enclose these documents would result in rejection of quotation).
  - b. Submit only one quotation, either individually, or as a partner in a joint venture. All quotations submitted in violation of this rule shall be rejected. Partners in a joint venture shall be jointly and severally liable for the execution of the contract.
3. Qualification of the Firm: To qualify for award of the Contract, a Firm shall meet the following minimum qualifying criteria:
  - a. As Supplier/distributor must have at least five years of experience in supplying/distributing and sale of 'Vegetable Seeds Mini-Kit for the ESIP areas of Chhattisgarh and Madhya Pradesh' mentioned in Para 2. Proof of same may be provided
  - b. Turnover of the firm should be atleast Rs. 5,00,000/- during last 3 Financial years
4. Documents Comprising the Quotation: The proposal submitted by the Firm must comprise the following documents:
  - a. Quotation on the letter head of Firm (As per sample format attached 'Annexure-I')
  - b. Qualification and Experience Certificate and other relevant documents
  - c. Documentary proof previous 3-year turnover more than Rs.5,00,000/-
  - d. Copies of registration/taxation documents
  - e. Authorization/dealership/ Firm Profile
  - f. Copy of brochures, leaflets etc.
  - g. Sample of vegetable seeds mini kit, very neatly packed in tamperproof plastic covers.
5. Currency of Quotations:
  - a. Rate inclusive of GST shall be quoted in Indian Rupees.
  - b. The rates and prices quoted by the Firm shall be fixed for the duration of the Contract and shall not be subject to any adjustment on any account.
6. Quotations should be valid for 90 days.
7. Each firm shall submit only one quotation.
8. The Project Director reserves the right to increase or decrease quantities of the vegetable seeds mini-kit.
9. Decision of Director General, ICFRE will be final for dispute (if any).