



भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद  
(पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय भारत सरकार की एक स्वायत्त संस्था)  
पो ऑफो - न्यू फॉरेस्ट, देहरादून - 248 006 (उत्तराखण्ड)  
**Indian Council of Forestry Research and Education**  
(An autonomous Body of Ministry of Environment Forests & Climate Change, Govt. of India)  
P.O. New Forest, Dehra Dun - 248006



No. 11-133/2020-21/Edu/ICFRE/115

dated the 1 September, 2020

To

All Directors of Institutes under ICFRE

Sub: Nomination for the ICFRE Outstanding Employees Awards-2020.

Sir,

The rules for **ICFRE Outstanding Employees Awards** were notified vide the Secretary ICFRE letter No. 11-133/RB/Cont./ICFRE dated 08-03-2018. These awards are further classified into two categories which are given below:

- (i) **ICFRE Outstanding Employees Award**
- (ii) **ICFRE Lifetime Meritorious Service Award**

**ICFRE Outstanding Employees Award** is given to the ICFRE officials for excellent contribution in last five calendar years. The number of awards for each institute has already been decided as per the notifications. The awards are given in the institutes by the Directors and the decision of director of the respective institute will be final for the selection of awardees. Since this award is given every year on the auspicious occasion of Republic Day celebration in the month of January (or as per the suitability of the institute) individually by every institute, it is requested to all the directors of the ICFRE institutes to invite nominations in prescribed format (enclosed) at institute level and finalize the same for the year 2020.

**ICFRE Lifetime Meritorious Service Award** is given to the ICFRE officials for their outstanding contribution to the council during their service career. These awards are two in number (for all the ICFRE personnel) and include a cash prize of Rs. 10,000/-. These awards will be finalized by ICFRE (Hq.). In this context, nominations in prescribed Performa (enclosed) are invited from all the offices of ICFRE institutes/ DDG's/ Director (IC)/ Secretary ICFRE.

It is therefore requested that the **ICFRE Outstanding Employees Awards** may be finalized by the Directors of the institutes before **31<sup>st</sup> December, 2020** and nominations of eligible officials/staff for the **ICFRE Lifetime Meritorious Service Awards** for the year 2020 may kindly be forwarded to this office positively by **31<sup>st</sup> October, 2020**.

Yours faithfully

V5   
(Dr. V.S. Senthil Kumar)  
Asst. Director General  
Education and Recruitment Board

Copy to:

1. Head, IT, ICFRE for updation on ICFRE website and institutes website.

for n.a.  
Sh. Sudhir  
3/9/2020



सत्यमेव जयते

भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद  
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संख्या. 99-933/2020-29/शिक्षा/भा०वा०अ०शि०प०/115 दिनांक / सितम्बर, 2020

सेवा में

भा०वा०अ०शि०प० के समस्त संस्थानों के निदेशक

**विषय: Nomination for the ICFRE Outstanding Employees Awards-2020**

महोदय,

ICFRE Outstanding Employees Awards के नियमों की सचिव, भा०वा०अ०शि०प० के पत्र सं. 11-133/RB/Cont./ICFRE दिनांक 08-03-2018 द्वारा अधिसूचित किया गया था। उक्त पुरस्कारों को दो श्रेणियों में रखा गया है, जो कि निम्नवार है:

- (i) ICFRE Outstanding Employees Award
- (ii) ICFRE Lifetime Meritorious Service Award

**ICFRE Outstanding Employees Award**, पिछले 5 कैलेडर वर्ष के दौरान कर्मचारियों के उत्कृष्ट योगदान के लिए दिए जाते हैं। प्रत्येक संस्थान के लिए पुरस्कारों की संख्या निर्धारित है एवं पुरस्कारों को अन्तिम रूप देने का निर्णय सम्बन्धित संस्थान के निदेशक द्वारा लिया जाता है। चूंकि, इस पुरस्कार को प्रतिवर्ष जनवरी के महीने में गणतंत्र दिवास समारोह के शुभ अवसर पर (या संस्थान की सुविधानुसार) प्रत्येक संस्थान द्वारा व्यक्तिगत रूप से प्रदान किया जाता है। अतः सभी संस्थानों के निदेशकों से अनुरोध है कि संस्थान स्तर पर निर्धारित प्रारूपों में नामांकन आमंत्रित करने व उन्हें अन्तिम रूप देने की कृपा करें।

**ICFRE Lifetime Meritorious Service Award** कर्मचारियों के सेवा के कार्यकाल के दौरान किए गए उत्कृष्ट कार्य के लिए दिया जाता है। पुरस्कार की संख्या दो (भा०वा०अ०शि०प० के सभी कर्मचारी) है तथा पुरस्कार राशि रूपये 90,000/- प्रदान की जाती है। इन पुरस्कारों को अंतिम रूप भा०वा०अ०शि०प० (मुख्यालय) द्वारा दिया जाता है। इस संदर्भ में भा०वा०अ०शि०प० के समस्त संस्थानों/उप महानिदेशको/निदेशक(अ.स.)/सचिव, भा०वा०अ०शि०प० के कार्यालयों से उक्त पुरस्कार हेतु नामांकन मांगे जाते हैं।

अतः आपसे अनुरोध है कि ICFRE Outstanding Employees Award-2020 को 31 दिसम्बर, 2020 से पहले अंतिम रूप दिया जाए तथा ICFRE Lifetime Meritorious Service Award-2020 के लिए पात्र कर्मचारियों के नामांकन निर्धारित प्रारूप में इस कार्यालय को दिनांक 31 अक्टूबर, 2020 तक प्रेषित करने का कष्ट करें।

भवदीय

V3  
(डा. वी.एस. सैथिल कुमार)  
सहायक महानिदेशक  
शिक्षा और भर्ती बोर्ड

Copy to:

1. Head, IT, ICFRE for updation on ICFRE website and institutes website.

**ICFRE OUTSTANDING EMPLOYEE AWARD-2020****PERFORMA FOR NOMINATION****CATEGORY-A: ICFRE OUTSTANDING EMPLOYEE AWARD**

1. Name of Employee:
2. Designation and Pay Scale:
3. Division/Department:
4. Place of Work(ICFRE(HQ)/Institute):
5. Address:
6. Mobile No. and Email ID:
7. Date of Birth:
8. Year of Joining in ICFRE and designation:
9. Awards received in previous years from ICFRE/Other organizations (if any):

Sl. No.	Name of Award	Organization	Year

10. Brief summary of works accomplished as per the criteria for awards (atleast 200 words):

Signature of the HoD/Divisional Head of Institute  
Name & Designation:  
Date:

11. List of documents enclosed:

12. Recommendation of the DDG/Director of Institute/Dir (IC)/Secretary(ICFRE) (atleast 100 words):

Signature:

Name & Designation:

Date:

# ICFRE OUTSTANDING EMPLOYEE AWARD-2020

## PERFORMA FOR NOMINATION

### CATEGORY-B: ICFRE LIFETIME MERITORIOUS SERVICE AWARD

1. Name of Employee:
2. Designation and Pay Scale:
3. Division/Department:
4. Place of Work(ICFRE(HQ)/Institute):
5. Address:
6. Mobile No. and Email ID:
7. Date of Birth:
8. Year of Joining in ICFRE and designation:
9. Awards received in previous years from ICFRE/Other organizations (if any):

SI. No.	Name of Award	Organization	Year

10. Brief summary of works accomplished as per the criteria for awards (atleast 500 words):

Signature of the HoD/Divisional Head of Institute

Name & Designation:

Date:

11. List of documents enclosed:

12. Recommendation of the DDG/Director of Institute/Dir (IC)/Secretary(ICFRE) (atleast 100 words):

Signature  
Name & Designation  
Date