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No. 114/PHS/2013-ICFRE
Indian Council of Forestry Research and Education,
(An autonomous body of Ministry of Environment and Forests),
P.O. New Forest, Dehra Dun.

Dated: 11th February, 2014.

To,
All Directors of ICFRE Institute,
The DDO, ICFRE.

Subject: Preparation of ICFREPHS cards --regarding.

Sir,

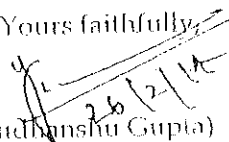
It has been observed that applications of pensioners are being received in piece-meal for issue of Cards under ICFREPHS. In order to facilitate the pensioners of ICFRE, the requisition of printing/preparation of ICFREPHS Cards will be sent on the basis of applications received upto 15th of the calendar month to the Printer concerned after 15th of the said month. The requisition in respect of applications received after 15th day of the calendar month will be sent after 15th day of the succeeding month to the Printer.

2. The existing members (Pensioners) of ICFREPHS may be asked to surrender the card immediately on expiry of validity of ICFREPHS Cards to the Under Secretary, PHS Cell, ICFRE and apply for new ICFREPHS Cards, if necessary, through the Director of the Institute concerned. The application for new cards should be accompanied by Demand Draft of the amount of prescribed contribution and charges of cards @ Rs.100/- (Rupees One hundred) only per card as well as one copy of recent 3.5 cm. size individual photographs of all dependent family members. The Demand Draft should be drawn in favour of the Under Secretary, ICFREPHS, Dehra Dun. The pensioner should also submit necessary certificate/documents, if applicable, in respect of dependent children regarding status of their income, marriage, age alongwith application to verify the genuineness and eligibility for inclusion in the ICFREPHS cards by the Competent Authority.

It is also mentioned that the new cards shall be valid from the date of payment of contribution and not with retrospective effect and the pensioner will not be entitled for any medical benefits for the treatment during the period from the date of card should have been renewed and the actual date of its renewal per provision under the rules.

It is requested that above contents may please be brought to the notice of all members of ICFREPHS and also to the fresh applicant pensioners for information & necessary action.

Encl: As above

Yours faithfully,

(Dr. Sudhanshu Gupta)
Secretary,
Indian Council of Forestry Research & Education.

Copy to:-

1. The DDG (Admin), ICFRE
2. Sr. P.S. to the DG, ICFRE
3. Notice Board/Guard files.


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