Sudhanshu Gupta, IFS Secretary, ICFRE



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### INDIAN COUNCIL OF FORESTRY RESEARCH AND EDUCATION

(An Autonomous Body of the Ministry of Environment and Forests, Govt. of India)

P.O. New Forest, Dehradun - 248 006 (Uttarakhand)

No.63-19/2011-ICFRE

July 2012 قات Dated the

### NOTIFICATION

The finalization of the Recruitment and Promotion Rules for the Technical and Administrative Posts of ICFRE and its Institutes were under active consideration for past few years. In exercise of the powers conferred by the proviso of Rule 38 read with sub-section (b) (iv) of Section 22 and sub-section (ii) and (iii) of section 24 of the Rules of the ICFRE Society, the Director General, ICFRE is pleased to notify Recruitment and Promotion Rules of Technical and Administrative Posts of ICFRE and its Institutes.

These Recruitment and Promotion Rules have been finalized with the concurrence of the Ministry of Environment and Forests, Government of India conveyed vide letter F.No.2-43/2011-FE dated 04.07.2012.

The Director General, ICFRE is further pleased to re-designate the following administrative/technical posts of ICFRE and its Institutes.

SI.	Existing Designation	Revised designation	
1.	Research Officer	Research Officer Grade-I	
2.	Research Asstt. (Selection Grade)	Research Officer Grade-II	
3.	Research AssttII (Asstt. Foreman Pulp &	Research Asstt. Grade-II (Pulp &	
	Paper)	Paper)	
4.	Technical Asstt. (Machine Operator)	Machine Operator	
5.	Research Assttl (Motor Mechanic)/	Research Asstt. Grade I (Electrical	
I	Research AssttI (Glass Blower)	and Mechanical)	
6.	Research AssttI (Artist)	Research Asstt. Grade-I	
		(Photography)	
7.	Research AssttI (Printing)	Foreman (Printing)	
8.	Research AssttII (Fine Mechanic)/		
1	Research AssttII (Designer)/	Research Asstt. Grade-II (Woo	
	Research AssttII (Saw Mill Supervisor)	Workshop)	
9.	Research AssttII (Artist) /Research AssttII	Research Asstt. Grade-II	
	(Micro-film Camera Operator)	(Photography) ·	
10.	Kora State Machine Operator	Technical Asstt. Group 'C'	
11.	Jr. Mechanic/Meter Reader/Plant Operator	Asstt. Machine Operator	
12.	Technical Asstt. (Proof Reader)/	Asstt. Foreman (Printing)	
	Sr. Machineman		
13.	Technical Asstt. (Painter)	Artist Grade-III	
14.	Asstt. Librarian Grade-I/Asstt. Librarian	Library Information Assistant	
	Grade-II		
15.	FA&CAO	Financial Advisor	
16.	Deputy Secretary	Sr. Administrative Officer	

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17.	Controller	Under Secretary
18.	E&AO ·	Section Officer
19.	Office Superintendent/ Head Clerk	Assistant
20.	Steno Grade-I/Steno Grade-II	Steno Grade-I
21.	Stenographer Grade-III	Stenographer Grade-II
22.	Counter Salesman/Coupon Clerk	Lower Division Clerk

The approved Technical and Administrative Recruitment and Promotion Rules are annexed for information and necessary action. These rules will come into force with immediate effect.

Hindi version of Recruitment Rules for the Technical and Administrative posts of ICFRE will follow.

(Sudhanshu Gupta) O/C. Secretary; ICFRE

#### Distribution:

- 1. The Secretary to the Government of India, MoEF, Paryavaran Bhawan. New Delhi
- 2. All DDGs, ICFRE/Directors of the Institutes under ICFRE
- 3. Transparency Officer, IT Cell, ICFRE with the request to up-load the Recruitment Rules of Administrative and Technical Posts of ICFRE and its Institutes on the website of ICFRE.
- 4. The Hony. Secretary, MSA/TSA/SC & ST Association, ICFRE/FRI, Dehradun
- 5. Guard file.

## INDIAN COUNCIL OF FORESTRY RESEARCH AND EDUCATION SOCIETY AN AUTONOMOUS BODY OF THE MINISTRY OF ENVIRONMENT AND FORESTS

In exercise of the powers conferred by the proviso of Rule 38 read with sub-section (b) (iv) of Section 22 and sub-section (ii) and (iii) of section 24 of the Rules of the Indian Council of Forestry Research and Education Society and in supersession of all the existing recruitment rules in so far as they relate to the Administrative posts in the Indian Council of Forestry Research & Education (ICFRE), the Board of Governors of ICFRE makes the following rules with the of concurrence of the Government of India:

### 1. Short title and commencement-

- (a) These rules may be called the Indian Council of Forestry Research & Education, Administrative Officers and Staff Recruitment, Rules 2012.
- (b) These Rules shall come into force on the date of their publication.
- 2. Definitions In these Rules, unless the context otherwise requires:-
  - (a) "The Society" means the Indian Council of Forestry Research and Education (ICFRE) Society, a Society registered under the Societies Registration Act, 1860.
  - (b) "The Council" means the Indian Council of Forestry Research and Education and its institutes.
  - (c) "Board of Governors" means the body constituted as the Board of Governors of the Society under Rule 17 of the Rules of the Indian Council of Forestry Research and Education.
  - (d) "The President" means the President of the Indian Council of Forestry Research & Education Society.
  - (e) "The Director General, Indian Council of Forestry Research and Education" means the person appointed by the President of the Society with the concurrence of the Government of India to be the Director General of Indian Council of Forestry Research and Education.
  - (f) "Director of the Institute" means Director of any of the Institutes under Indian Council of Forestry Research and Education.
  - (g) "The Constituent units of the Society" means the Indian Council of Forestry Research and Education, Headquarters and its Institutes under the Society.

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- (h) "Institute" means any of the Institutes under Indian Council of Forestry Research and Education.
- (i) "Employee" means any officer or official appointed as a staff of the Society as shown in Column (2) of Schedule-I and Schedule II appended to these Rules.
- (j) "post" means all administrative posts mentioned in para 12 and Schedule I appended to these Rules
- 3. Provision with respect to existing employees. All officers/officials who are employees of the society at the commencement of these rules shall be deemed to have been appointed to the corresponding posts specified in para 12 and Schedule I appended to these rules.
- 4. Officers and officials of the society. Officers and officials of the society are the persons appointed as a staff of the society and whose pay is debitable to the funds of the society and to the corresponding posts specified in para 12 and Schedule I appended to these rules.

This rule shall not apply to-

- (a) persons not in whole time employment;
- (b) persons paid out of contingency;
- (c) persons paid otherwise than on a monthly basis including those paid only on a piece rate basis;
- (d) re-employed employees of the society;
- (e) such other categories of persons as may be specifically excluded either wholly or in part by the Board of Governors with the prior approval of Government of India;
- (f) persons whose services are obtained on deputation basis/foreign service terms and conditions;
- 5. Number, classification, scale of pay, method of recruitment, age-limit and other qualifications.— The name of the posts, their number, classification and scales of pay, the method of recruitment, age-limits, qualifications and other matters relating to said posts, shall be as specified in Columns (2) to (13) of the Schedule I appended to these rules.
  - 6. Appointing Authority.-
- (i) Deputy Director General (Administration) of Indian Council of Forestry Research and Education shall be the appointing authority for the posts in pay band-2: Rs.9,300-

34,800 with grade pay of Rs.4,200/- and below at the Indian Council of Forestry Research and Education, Headquarters.

- (ii) Director of the respective institutes shall be the appointing authority for the posts in pay band-2: Rs.9,300-34,800 plus grade pay of Rs.4,200/- and below in the Institute.
- (iii) Director General, Indian Council of Forestry Research and Education shall be the appointing authority for the posts in pay scale higher than pay band-2: Rs.9,300-34,800 plus grade pay of Rs.4,200/-.
- 7. Seniority- will be as per the seniority rule of the council .-
- (i) A separate common seniority list and roster in respect of all posts in pay scale higher than the pay band-2: Rs.9,300-34,800 plus grade pay of Rs.4,200/- shall be maintained by the Indian Council of Forestry Research and Education, Headquarter.
- (ii) A separate common seniority list and roster in respect of all posts in pay band-2: Rs.9,300-34,800 plus grade pay of Rs.4,200/- and below shall be maintained by Directors of the concerned institutes in respect of posts in that institute.
- 8. Tenure for deputation.- The deputation period shall normally be three years extendable upto five year on year to year basis subject to concurrence of lending authority.
- 9. Saving: Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, exservicemen, other backward classes, Physically Handicapped persons, and other special categories of persons in accordance with the orders issued by the Government of India from time to time in this regard.
- 10. Disqualification.- The furnishing of false information or suppression of any factual information at the time of appointment of service in the society would disqualify and render the unfit for employment in the society.

If furnishing of false information or suppression of any factual information comes to notice at any time during the service of employee, his/her services would be liable to be terminated.

11. Power to relax. Where the Board of Governors is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any provisions of these rules with respect to any class or category of persons or posts with the prior approval of Government of India.

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# 12. Administrative posts in the Indian Council of Forestry Research and Education (An Autonomous Body of the Ministry of Environment and Forests) and their pay band plus grade pay.

S. No.	Name of post	Pay band plus grade pay	No. of Posts
1.	Sr. Administrative Officer	Pay band -3: Rs. 15,600-39,100 plus grade pay Rs. 7,600/-	10
2.	Financial Advisor	Pay band 4:Rs. 37,400-67,000 plus grade pay Rs. 8,700/-	10
3.	Under Secretary	Pay band -3:Rs. 15,600-39,100 plus grade pay Rs. 6,600/-	08
4.	Accounts Officer	Pay band -2:Rs. 9,300-34,800 plus grade pay Rs. 4,800/-	04
5.	Section Officer	Pay band -2:Rs. 9,300-34,800 plus grade pay Rs. 4,600/-	25
6.	Sr. Private Secretary	Pay band -2:Rs. 9,300-34,800 plus grade pay Rs. 4,800/-	01
7.	Private Secretary	Pay band -2:Rs. 9,300-34,800 plus grade pay Rs. 4,600/-	21
8.	Stenographer Grade-I	Pay band -2:Rs. 9,300-34,800 plus grade pay Rs. 4,200/-	33
9.	Stenographer Grade-II	Pay band -1:Rs. 5,200-20,200 plus grade pay Rs. 2,400/-	14
10.	Assistant	Pay band -2:Rs. 9,300-34,800 plus grade pay Rs. 4,200/-	90
11.	Upper Division Clerk	Pay band -1:Rs. 5,200-20,200 plus grade pay Rs. 2,400/-	100
12.	Lower Division Clerk	Pay band -1:Rs. 5,200-20,200 plus grade pay Rs. 1,900/-	122
13.	Hindi Officer	Pay band -2:Rs. 9,300-34,800 plus grade pay Rs. 4,600/-	03
14.	Junior Hindi Translator	Pay band -2:Rs. 9,300-34,800 plus grade pay Rs. 4,200/-	05
15.	Store Officer	Pay band -2: Rs. 9,300-34,800 plus grade pay Rs. 4,600/-	01
16.	Head Store Keeper	Pay band -1:Rs. 5,200-20,200 plus grade pay Rs. 2,800/-	02
17.	Senior Store Keeper	Pay band -1:Rs. 5,200-20,200 plus grade pay Rs. 2,400/-	04
18.	Store Keeper	Pay band -1:Rs. 5,200-20,200 plus grade pay Rs. 2.000/-	15
19.	Security Officer	Pay band -2:Rs. 9,300-34,800 plus grade pay Rs. 4,600/-	01
20.	Caretaker Grade-I	Pay band -1:Rs. 5,200-20,200 plus grade pay Rs. 2,800/-	01
21.	Caretaker Grade-II	Pay band 1:Rs. 5,200-20,200 plus grade pay Rs. 2,400/-	01
22.	Caretaker Grade-III	Pay band -1:Rs. 5,200-20,200 plus grade pay Rs.	01

		1,900/-	
23.	Driver (Special Grade)	Pay band -2:Rs. 9,300-34,800 plus grade pay Rs. 4,200/-	03
24.	Driver Grade-I	Pay band -1:Rs. 5,200-20,200 plus grade pay Rs. 2,800/-	10
25.	Driver Grade-II	Pay band -1:Rs. 5,200-20,200 plus grade pay Rs. 2,400/-	23
26.	Driver (Ordinary Grade)	Pay band -1:Rs. 5,200-20,200 plus grade pay Rs. 1,900/-	26
27.	Office Facilitator (Karyalaya Suvidha Karta) OR Office Attendant (Karyalya Prichark)/ Mali/ Chowkidar/ Cleaner/ Ward Assistant/ Sanitation Attendant/ Dhobi	Pay band -1:Rs. 5,200-20,200 plus grade pay Rs. 1,800/-	495



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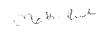
### Schedule I

1.	Name of post.	Senior Administrative Officer.
2.	Number of posts.	01*(2012) Indian Council of Forestry Research and Education
		(Headquarter) - 01
3.	Classification.	(*Subject to variation dependent on workload).
4.	Pay band and grade pay or pay	Not applicable . Pay band-3
	scale.	Rs. 15,600-39,100 plus grade pay Rs. 7,600/
5.	Whether selection post or non-selection post.	Selection.
6	Age limit for direct recruitment.	Not applicable.
7.	Educational and other qualifications for direct recruits.	Not applicable.
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in	Not applicable.
	the case of promotees.	
9.	Period of probation, if any.	Not applicable.
10.	Method of recruitment whether	By promotion failing which by deputation including
	by direct recruitment or by promotion or by	short term contract.
1	deputation/absorption and	
ĺ	percentage of the vacancies to	
	be filled by various methods.	
11.	In case of recruitment by promotion/deputation/ absorption grades from which promotion / deputation/ absorption to be made.	Promotion: Promotion from the post of Under Secretary in the pay band-3: Rs.15,600-39,100 plus grade pay Rs.6,600/- with 5 years regular service in the post.  Deputation: Officer of Indian Forest Services/Central
	absorption to be made.	Secretariat Services in the analogous pay scale/pay band plus grade pay or with 5 years regular service in the pay band -3 Rs.15,600-39,100 with grade pay Rs. 6,600/ Preferentially having experience of establishment, accounts and stores.
12.	If a Department promotion Committee exists, what is its composition.	Director General, Indian Council of Forestry Research and EducationChairman;
		Deputy Director General (Administration), Indian Council of Forestry Research and Education - Member
		Director Forest Education - Member
		Joint Secretary (Forest Establishment), Ministry of Environment and Forests
		- Member Secretary, Indian Council of Forestry Research and

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		Education	- Member
			om any other Ministry or ntral Government - Member.
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable.	
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1.	Name of Post.	Financial Advisor
2.	Number of Posts.	01* (2012)
		Indian Council of Forestry Research and Education
		Headquarter - 01.
		(*Subject to variation dependent on workload).
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay scale.	Pay band-4: Rs.37,400-67,000/- plus grade pay Rs.8,700/
5.	Whether selection post or non-selection post.	"Selection".
6.	Age limit for direct recruitment.	Not applicable.
7.	Educational and other qualifications for direct recruits.	Not applicable.
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees.	Not applicable.
9.	Period of probation, if any.	Not applicable.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By deputation including short term contract.
11.	In case of recruitment by	By deputation:
i	promotion/deputation/ absorption grades from which promotion / deputation/ absorption to be made.	An Indian Audit & Accounts service officer having 13 years experience with respect of year of allotment, or
		an officer of sub-ordinate Accounts service under Government of India having 16 years experience including at least 10 years in the pay band-3: Rs.15,600-39,100 plus grade pay Rs.6,600/-,
		or fellow of Institute of Cost/Chartered Accountant of India or equivalent degree with 10 years experience in audit and accounts and budget in government/semi government/ autonomous organisations/public sector undertaking/government bank or insurance company.



12.	If a Department promotion Committee exists, what is its composition.	Director General Indian Council of Forestry Research and EducationChairman;
		Deputy. Director General (Administration). Indian Council of Forestry Research and Education - Member
		Director Forest Education - Member
		Joint Secretary (Forest Establishment), Ministry of Environment and Forests  - Member
		Secretary, Indian Council of Forestry Research and Education - Member.
		A Group 'A' officer from any other ministry or department of the Central Government  - Member.
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable.



1.	Name of post.	Under Secretary,
2.	Number of posts.	08* (2012)
	-	Indian Council of Forestry Research and Education,
		Headquarter – 02
		Forest Research Institute – 01
		Forest Research Institute, University - 01
		Institute of Wood Science & Technology – 01
]		Arid Forest Research Institute -01
		Tropical Forest Research Institute – 01
		Rain Forest Research Institute - 01
-		(*Subject to variation dependent on workload).
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay	Pay band-3: Rs.15,600-39,100 plus grade pay
	scale.	Rs.6,600/
5.	Whether selection post or non-	"Non selection".
-	selection post.	
6.	Age limit for direct recruitment.	Not applicable.
7.	Educational and other	Not applicable.
	qualifications for direct recruits.	C.F.
8.	Whether age and educational	Not applicable.
	qualifications prescribed for	
	direct recruitment will apply in	
	the case of promotees.	
9.	Period of probation, if any.	Not applicable.
10.	Method of recruitment whether	100% by promotion.
	by direct recruitment or by	10070 by promotion
	promotion or by	
	deputation/absorption and	
1	percentage of the vacancies to be	
	filled by various methods.	
11.	In case of recruitment by	Promotion: Section Officer in pay band-2: Rs.9,300-
11.	promotion/deputation/	34,800 plus grade pay Rs.4,600 with 7 years regular
	absorption grades from which	service in the grade.
	promotion / deputation/	Service in the grade.
	, ·	
	absorption to be made.	
	)	
12.	If a Department promotion	Director General Indian Council of Forestry Research
12.	Committee exists, what is its	and EducationChairman;
	composition.	and Education Chairman,
Ì	composition.	Deputy. Director General (Administration),
		Indian Council of Forestry Research and Education
		- Member
		- McMod
		Director Forest Education - Member
		Director Porest Equeation - Member
		Joint Secretary (Forest Establishment), Ministry of
		Environment and Forests
		- Member
		Secretary, Indian Council of Forestry Research and
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		Education	- Member.
		A Group 'A' officer department of the C	from any other ministry or Central Government
		-	Member.
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable.	

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1.	Name of post.	Accounts Officer.
2.	Number of posts.	04* (2012)
		Indian Council of Forestry Research and Education,
		Headquarter - 01
		Forest Research Institute – 01
		Institute of Forest Genetics & Tree Breeding – 01
		Arid Forest Research Institute – 01
		(*Subject to variation dependent on workload).
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay	Pay band-2: Rs.9,300-34,800 plus grade pay
	scale.	Rs.4,800.
5.	Whether selection post or non-	Not applicable.
	selection post.	
6.	Age limit for direct recruitment.	Not applicable.
7.	Educational and other	Not applicable.
	qualifications for direct recruits.	
8.	Whether age and educational	Not applicable.
	qualifications prescribed for direct	
	recruitment will apply in the case	
	of promotees.	27
9.	Period of probation, if any.	Not applicable.
10.	Method of recruitment whether by	By deputation including short term contract.
	direct recruitment or by	
	promotion or by	
	deputation/absorption and	
	percentage of the vacancies to be filled by various methods.	
11.	In case of recruitment by	By deputation: Officers of central government/
' '	promotion/deputation/ absorption	autonomous bodies/ public sector undertakings
	grades from which promotion /	possessing bachelor degree from a recognised
	deputation/ absorption to be	university
	made.	and holding analogous posts,
		or
		having knowledge of cash and accounts with a
		certificate from Institute of Secretariat Training and
		Management in this regard, and 2 years regular
li		service in the pay band-2 Rs. 9300-34,800 plus grade
		pay Rs.4600/-
		or
		having knowledge of cash and accounts with a
		certificate from Institute of Secretariat Training and
		Management in this regard, and having knowledge of
		cash and accounts with a certificate from Institute of
		Secretariat Training and Management in this regard,
		and
		6 years regular service in the pay band-2 Rs. 9300-
		34,800 plus grade pay Rs.4200/
12.	If a Department Promotion	Deputy Director General (Administration)
	Committee exists, what is its	Indian Council of Forestry Research and Education
L	composition.	- Chairman;

		Director of the Institute - Member
		Director/Deputy Secretary/Under Secretary (Forest Establishment), Ministry of Environment and Forest - Member
		Secretary, Indian Council of Forestry Research and Education - Member
		A Group 'A' officer from any other ministry or department of the Central Government  Member.
13.	Circumstances in which Union Public Service Commission is to be consulted in making	Not applicable.

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1.	Name of post.	Section Officer
2.	Number of posts.	25*(2012)
	•	Indian Council of Forestry Research and Education,
		Headquarter – 08
		Forest Research Institute, University – 02
		Forest Research Institute - 08
		Tropical Forest Research Institute – 01
		Arid Forest Research Institute – 01
		Institute of Forest Genetics & Tree Breeding – 01
		Institute of Wood Science & Technology – 01
		Rain Forest Research Institute - 01
		Himalayan Forest Research Institute – 01
		Institute of Forest Productivity – 01
		(*Subject to variation dependent on workload)
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay scale.	Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,600.
5.	Whether selection post or non-	Non selection.
	selection post.	
6.	Age limit for direct recruitment.	Not applicable.
7.	Educational and other qualifications	Not applicable.
	for direct recruits.	
8.	Whether age and educational	Not applicable.
	qualifications prescribed for direct	
	recruitment will apply in the case of	
	promotees.	
9.	Period of probation, if any.	Not applicable.
10.	Method of recruitment whether by	By promotion.
	direct recruitment or by promotion or	
	by deputation/absorption and	
	percentage of the vacancies to be	
	filled by various methods.	
11.	In case of recruitment by	Promotion: Assistant with 5 years regular service in the pay
	promotion/deputation/ absorption	band -2:Rs.9300-34,800 plus grade pay Rs.4200/
	grades from which promotion /	
	deputation/absorption to be made.	
12.	If a Department promotion	Deputy Director General (Administration)
	Committee exists, what is its	Indian Council of Forestry Research and Education
	composition.	- Chairman;
	Composition.	
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		Director/Denuty Secretary/Under Secretary (Forest
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		Secretary, Indian Council of Forestry Research and
		Education - Member
The state of the s		Director of the Institute - Member  Director/Deputy Secretary/Under Secretary (Forest Establishment), Ministry of Environment and Forest - Member  Secretary, Indian Council of Forestry Research and Education - Member

		A Group 'A' officer from any other ministry or department of the Central Government - Member.
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable.

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1.	Name of post.	Senior Private Secretary
2.	Number of posts.	01* (2012) Indian Council of Forestry Research and Education, Headquarter - 01
3.	Classification.	(*Subject to variation dependent on workload).  Not applicable.
4.	Pay band and grade pay or pay scale.	Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,800/
5.	Whether selection post or non-selection post.	"Non selection".
6.	Age limit for direct recruitment.	Not applicable.
7.	Educational and other qualifications for direct recruits.	Not applicable.
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees.	Not applicable.
9.	Period of probation, if any.	Not applicable.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By promotion.
11.	In case of recruitment by promotion/deputation/ absorption grades from which promotion / deputation/ absorption to be made.	Private Secretary in the pay scale of pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,600/- with 2 years regular service in the grade.
12.	If a Department promotion Committee exists, what is its composition.	Deputy Director General (Administration) Indian Council of Forestry Research and Education - Chairman;
		Director of the Institute - Member
		Director/Deputy Secretary/Under Secretary (Forest Establishment), Ministry of Environment and Forest - Member
		Sceretary, Indian Council of Forestry Research and Education - Member
		A Group 'A' officer from any other ministry or department of the Central Government  - Member.
13.	Circumstances in which Union Public Scrvice Commission is to be consulted in making recruitment.	Not applicable.

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1.	Name of post.	Private Secretary
2.	Number of posts.	21* (2012)
		Indian Council of Forestry Research and Education,
		Headquarter – 13
		Forest Research Institute – 02
		Tropical Forest Research Institute – 01
	ĺ	Institute of Forest Genetics & Tree Breeding – 01
ı		Arid Forest Research Institute – 01
		Rain Forest Research Institute – 01
	}	Institute of Wood Science & Technology – 01
		Himalayan Forest Research Institute - 01
		(*Subject to variation dependent on workload).
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay	Pay band-2: Rs.9,300-34,800 plus grade pay
	scale.	Rs.4,600.
5.	Whether selection post or non-	"Non selection".
6	selection post.	Nataralization
6.	Age limit for direct recruitment.	Not applicable.
7.	Educational and other	Not amiliable
/ •		Not applicable.
	qualifications for direct recruits.	
8.		Not and the blo
0.	Whether age and educational	Not applicable.
İ	qualifications prescribed for	
ļ	direct recruitment will apply	
9	in the case of promotees.  Period of probation, if any.	Not applicable
10.	Method of recruitment	Not applicable.  By promotion.
10.	whether by direct recruitment	By promotion.
	or by promotion or by	
	deputation/absorption and	
	percentage of the vacancies to	}
	be filled by various methods.	
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11.	In case of recruitment by	Steno Grade-1 in the pay scale of pay band-2:
	promotion/deputation/	Rs.9,300-34,800 plus grade pay Rs.4,200 with 5 years
	absorption grades from which	regular service in the grade.
	promotion / deputation/	
	absorption to be made.	
12.	If a Department promotion	Deputy Director General (Administration)
14.	Committee exists, what is its	Indian Council of Forestry Research and Education
	composition.	- Chairman;
	Composition.	- Chairman,
		Director of the Institute - Member
	1	Director/Deputy Secretary/Under Secretary (Forest
		Establishment), Ministry of Environment and Forest
	{	- Member
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		Secretary, Indian Council of I	Forestry Research and
		Education	- Member
		A Group 'A' officer from any of department of the Central Gov	-
			- Member.
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable.	

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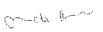
1.	Name of post.	Steno Grade-I
2.	Number of posts.	33* (2012)
ļ	,	Indian Council of Forestry Research and
1		Education, Headquarter - 02
		Forest Research Institute – 04
{		Tropical Forest Research Institute – 08
		Institute of Forest Genetics and Tree Breeding –
1		04
		Arid Forest Research Institute – 04
{	{	Rain Forest Research Institute -05
		Institute of Wood Science
		& Technology – 04
Ì		Himalayan Forest Research Institute – 01
	1	Institute of Forest Productivity - 01
		(*Subject to variation dependent on workload).
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay	Pay band-2: Rs.9,300-34,800 plus grade pay
	scale.	Rs.4,200.
5.	Whether selection post or non-	"Non selection".
	selection post.	
6.	Age limit for direct recruitment.	Not applicable.
7.	Educational and other	Not applicable.
	qualifications for direct recruits.	
8.	Whether age and educational	Not applicable.
	qualifications prescribed for direct	}
	recruitment will apply in the case	
	of promotees.	
9.	Period of probation, if any.	Not applicable.
10.	Method of recruitment whether by	By promotion.
	direct recruitment or by promotion	
	or by deputation/absorption and	}
	percentage of the vacancies to be	
}	filled by various methods.	}
11.	In case of recruitment by	Promotion from Stenographer Grade-II in the
	promotion/deputation/ absorption	scale of pay band-1:Rs.9,300-34,800 plus grade
{	grades from which promotion /	pay Rs.2400/- having 10 years regular service in
	deputation/ absorption to be made.	the grade.
12.	If a Department Promotion	Director of the concerned Institute
	Committee exists, what is its	- Chairman
}	composition.	
		Director/Deputy Secretary/Under Secretary
} !		(Forest Establishment), Ministry of Environment
		and Forest
		- Member
		One Head of Division of the concerned Institute
		- Member
1		1

	In case of recruitment to 10 (ten) or more posts and lady candidates are expected to be available for the service/post One Lady Member of appropriate Status  - Member
	Under Secretary, Indian Council of Forestry Research and Education - Member
	A Group 'A' officer from any other ministry or department of the Central Government - Member.
13. Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable.

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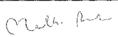
1.	Name of post.	Stenographer Grade-II
2.	Number of posts.	14* (2012)
		Forest Research Institute – 04
		Tropical Forest Research Institute – 05
		Rain Forest Research Institute – 02
İ		Institute of Wood Science & Technology
		-02
		Institute of Forest Genetics & Tree Breeding
		-01
3.	Classification.	(*Subject to variation dependent on workload).
4.	Pay band and grade pay or pay	Not applicable.
٦.	scale.	Pay band-1: Rs.5,200-20,200 plus grade pay Rs.2,400.
5.	Whether selection post or non-	"Not applicable".
	selection post.	, tot approadie .
6.	Age limit for direct	Not below 18 years or exceeding 27 years. age
	recruitment.	relaxation up to 5 years will be allowed for the
		departmental candidates. Relaxable for government
		servants in accordance with the instructions or
		orders issued by the Government of India from time
		to time.
7.	Educational and other	(1) 12 <sup>th</sup> class certificate from a recognised Board.
	qualifications for direct	(2) Should possess a minimum speed of 80 words
	recruits.	per minute in Stenography English/Hindi on the
		basis of competitive examination to be
		conducted by the concerned Director of the
		Institute (3) Contificate course in computer applications
		(3) Certificate course in computer applications – typing speed 5 key depression for each word.
8.	Whether age and educational	Not applicable.
0,	qualifications prescribed for	Two approace.
	direct recruitment will apply in	
İ	the case of promotees.	
9.	Period of probation, if any.	Two years.
10.	Method of recruitment whether	Direct Recruitment.
	by direct recruitment or by	
	promotion or by	
	deputation/absorption and	
	percentage of the vacancies to	
1.	be filled by various methods.	
11.	In case of recruitment by	Not applicable.
(	promotion/deputation/	
	absorption grades from which	
	promotion / deputation/ absorption to be made.	
	absorption to be made.	
	}	
	<del></del>	<u> </u>

12.	If a Department Promotion Committee exists, what is its	Department promotion Committee for considering confirmation consisting of:-
	composition.	Director of the concerned Institute - Chairman
		Director/Deputy Secretary/Under Secretary (Forest Establishment), Ministry of Environment and Forest - Member
		Head of Division of the concerned Institute- Member
		In case of recruitment to 10 (ten) or more posts and lady candidates are expected to be available for the service / post One Lady Member of appropriate  Status - Member
		Under Secretary, Indian Council of Forestry Research and Education
		- Member A Group 'A' officer from any other ministry or department of the Central Government - Member.
13.	Circumstances in which Union	Not applicable.
٠٠.	Public Service Commission is	Not applicable.
	to be consulted in making recruitment.	



1.	Name of post.	Assistant
2.	Number of posts.	90* (2012)
	'	Indian Council of Forestry Research and Education,
		Headquarter - 10
		Forest Research Institute – 43
		Tropical Forest Research Institute – 06
		Institute of Forest Genetics and Tree Breeding – 05
		Arid Forest Research Institute – 06
		Rain Forest Research Institute -05
		Institute of Wood Science & Technology – 05
		Himalayan Forest Research Institute – 05
		Institute of Forest Productivity - 05
		(*Subject to variation dependent on workload).
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay	Pay band-2: Rs.9,300-34,800 plus grade pay
7.	scale.	
5	<del></del>	Rs.4,200.
5.	Whether selection post or non-	"Non selection".
6.	selection post.	Ni-to-Carlo
ο.	Age limit for direct	Not applicable.
	recruitment.	
7.	Educational and other	Not applicable.
	qualifications for direct	
	recruits.	
8.	Whether age and educational	Not applicable.
	qualifications prescribed for	
	direct recruitment will apply in	
	the case of promotees.	
9.	Period of probation, if any.	Not applicable.
10.	Method of recruitment whether	By promotion.
	by direct recruitment or by	
	promotion or by	
	deputation/absorption and	
	percentage of the vacancies to	
	be filled by various methods.	
11.	In case of recruitment by	Promotion: From Upper Division Clerks in pay
	promotion/deputation/	band-1: Rs.5200-20200 plus grade pay Rs.2400/-
	absorption grades from which	having 10 years regular service in the grade.
	promotion / deputation/	having to yours regular solvice in the grade.
	absorption to be made.	
12.	If a Department Promotion	Director of the concerned
	Committee exists, what is its	Institute - Chairman
	composition	
	Composition	Director/Deputy Secretary/Under Secretary (Forest
		Establishment), Ministry of Environment and Forest
		- Member
		Triognos.
		Head of division of the
		concerned Institute - Member
		Concented monage
		In case of recruitment to 10 (ten) or
		In case of feetatement to 10 (tem) of

		more posts and lady candidates are expected to be available for the service/post One Lady Member of appropriate Status - Member
		Under Secretary, Indian Council of Forestry
		Research and Education - Member
	1	A Group 'A' officer from any other ministry or
	1	department of the Central Government
	Ì	- Mcmber.
13.	Circumstances in which Union	Not applicable.
	Public Service Commission is	
	to be consulted in making	
	recruitment.	



1.	Name of post.	Upper Division Clerk
2.	Number of posts.	100*(2012)
		Indian Council of Forestry Research and Education,
l		Headquarter - 10
		Forest Research Institute – 50
,		Tropical Forest Research Institute – 06
		Institute of Forest Genetics and Tree Breeding – 06
		Arid Forest Research Institute – 06
		Rain Forest Research Institute -06
		Institute of Wood Science & Technology – 06
		Himalayan Forest Research Institute – 05
		Institute of Forest Productivity - 05
		(*Subject to variation dependent on workload).
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay	Pay band-1: Rs.5,200-20,200 plus grade pay
~	scale.	Rs.2,400.
5.	Whether selection post or non-selection post.	"Non selection".
6.	Age limit for direct	Not applicable.
	recruitment.	
7.	Educational and other	Not applicable.
ı	qualifications for direct	
	recruits.	
8.	Whether age and educational	Not applicable.
	qualifications prescribed for	
	direct recruitment will apply in	
	the case of promotees.	
<u>9.                                    </u>	Period of probation, if any.	Not applicable.
10.	Method of recruitment whether	90% By promotion
	by direct recruitment or by	10% By Limited Departmental Competitive
	promotion or by	Examination.
	deputation/absorption and	
	percentage of the vacancies to	
l	be filled by various methods.	
11.	In case of magnitument by	(1) 000/ by momention from Layer Division Cloub
11.	In case of recruitment by	(1) 90% by promotion from Lower Division Clerk
	promotion/deputation/ absorption grades from which	in pay band-1: Rs.5,200-20,200 plus Grade Pay Rs.1,900/- in the respective Institute with 8 years
	promotion / deputation/	regular service in the grade.
	· ·	(2) 10% on the basis of limited departmental
	absorption to be made.	competitive examination to be conducted by the
	1	Director of Institute for Lower Division Clerks of
		the respective Institute with 5 years regular
		service in the grade.
12.	If a Department Promotion	Director of the concerned
14.	Committee exists, what is its	Institute - Chairman
	composition.	Histitute - Chanthan
	Voniposition.	Director/Deputy Secretary/Under Secretary (Forest
		Establishment), Ministry of Environment and Forest
	<u> </u>	25

		- Member
		Head of division of the concerned Institute - Member
		In case of recruitment to 10 (ten) or more posts and lady candidates are expected to be available for the service/post One Lady Member of appropriate Status - Member
		Under Secretary, Indian Council of Forestry Research and Education - Member
		A Group 'A' officer from any other ministry or department of the Central Government - Member.
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable.

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1.	Name of post.	Lower Division Clerk
2.	Number of posts.	122*(2012)
	1	Indian Council of Forestry Research and Education,
		Headquarter - 10
		Forest Research Institute – 35
		Tropical Forest Research Institute – 19
		Institute of Forest Genetics and Tree Breeding – 10
<u>'</u>		Arid Forest Research Institute – 10
		Rain Forest Research Institute -10
		Institute of Wood Science & Technology – 18
		Himalayan Forest Research Institute – 05
		Institute of Forest Productivity - 05
		(*Subject to variation dependent on workload).
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay	Pay band-1: Rs.5,200-20,200 plus grade pay
	scale.	Rs.1,900.
5.	Whether selection post or non-	"Non-Selection".
	selection post.	
6.	Age limit for direct	Not below 18 years or exceeding 27 years. age
	recruitment.	relaxation up to 5 years will be allowed for the
		departmental candidates. Relaxable for government
		servants in accordance with the instructions or
		orders issued by the Government of India from time
		to time.
7.	Educational and other	(i) 12 <sup>th</sup> class certificate from a recognised Board.
	qualifications for direct	(ii) A typing speed of 30 words per minute. in
	recruits.	English or 25 words per minute in Hindi on
		manual typewriter,
		or
		typing speed of 35 words per minute in English
		or 30 words per minute in Hindi on computer
8.	Whether age and educational	Yes, to the extent indicated in Col.10.
	qualifications prescribed for	
	direct recruitment will apply in	
	the case of promotees.	
9.	Period of probation, if any.	Two years.
10	NA-AL - J - C	(1) 050/ ( 1)
10.	Method of recruitment whether	(1) 85% by direct recruitment
	by direct recruitment or by	(2) 10% vacancies shall be filled, on the basis of
	promotion or by	departmental qualifying examination amongst the
	deputation/absorption and	group 'C' staff, who possess 12 <sup>th</sup> class pass
	percentage of the vacancies to	certificate from recognised board and have
	be filled by various methods.	rendered 3 years regular service in the pay band-
		1: Rs.5,200-20,200/- plus grade pay of Rs.1,800.
		The maximum age limit for eligibility for
		examination is 45 years. (50 years of age for the
		SC/ST).
		(3) 5% of the vacancies shall be filled on seniority
		cum fitness basis from group 'C' employees who
		have three years regular service in posts with the
		grade pay of Rs.1,800/

11.	In case of recruitment by promotion/deputation/ absorption grades from which promotion / deputation/ absorption to be made.	As stated in Col.10.
12.	Composition of Department Promotion Committee for confirmation.	Director of the concerned Institute - Chairman  Director/Deputy Secretary/Under Secretary (Forest Establishment), Ministry of Environment and Forest - Member  Head of division of the concerned Institute - Member  In case of recruitment to 10 (ten) or more posts and lady candidates are expected to be available for the service/post One Lady Member of appropriate Status - Member  Under Secretary, Indian Council of Forestry Research and Education - Member  A Group 'A' officer from any other ministry or department of the Central Government
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	- Member. Not applicable.

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1	Name of post.	Hindi Officer
2.	Number of posts.	03*(2012)
		Forest Research Institute – 01
		Tropical Forest Research Institute – 01
		Arid Forest Research Institute - 01
		(*Subject to variation dependent on workload).
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay scale.	Pay band-3: Rs.9,300-34,800 plus grade pay Rs.5400.
5.	Whether selection post or non-selection post.	"Non selection".
6.	Age limit for direct recruitment.	Not applicable.
7.	Educational and other qualifications for direct recruits.	Not applicable.
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees.	Not applicable.
9.	Period of probation, if any.	Not applicable.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	Promotion failing which by deputation including short term contract.
11.	In case of recruitment by promotion/deputation/ absorption grades from which promotion / deputation/ absorption to be made.	By promotion: From Hindi Translator (Junior) with 8 years regular service in the pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,200/- working in Indian Council of Forestry Research and Education or any Institute under it.  By deputation:  Officers from the central government/state government/government undertaking/autonomous body possessing following educational qualifications:  Master's degree from a recognized university in Hindi/English with English/Hindi as compulsory/ elective subject or as medium of examination at degree level.  or  Master's degree from a recognized university in any subject other than Hindi/English, with Hindi and English as a compulsory/ elective subjects or either of the two as medium of examination and the other as compulsory/ elective subject at degree level.  or  Master's degree of a recognized university in any subject other than Hindi/English, with Hindi/English medium and Hindi/ English as compulsory elective subject as a medium of examination at degree level.  or  Bachelor's degree of a recognized university with Hindi and English as compulsory/ elective subjects or either of the two as medium of examination and the other as a compulsory/elective subject, plus a recognized

		diploma/certificate course in translation from Hindi to English and vice-versa or two years experience of translation of work from Hindi to English and vice-versa.  (1) holding analogous posts (2) with 8 years regular service as Jr. Hindi Translator in the pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,200/- and possessing educational qualifications as stated above.
12.	If a Department Promotion Committee exists, what is its composition.	Director General - Chairman Indian Council of Forestry Research and Education  Deputy. Director General (Administration), Indian Council of Forestry Research and Education - Member  Director Forest Education - Member  Joint Secretary (Forest Establishment), Ministry of Environment and Forest - Member  Secretary, Indian Council of Forestry Research and Education - Member  A Group 'A' officer from any other ministry or department of the Central Government  - Member.
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable.



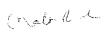
1.	Name of post.	Junior Hindi Translator
2.	Number of posts.	05* (2012)
		Forest Research Institute – 01
		Institute of Forest Genetics and Tree Breeding – 01
		Arid Forest Research Institute – 01
		Rain Forest Research Institute – 01
		Institute of Wood Science & Technology - 01
		(*Subject to variation dependent on workload).
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay scale.	Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,200.
5.	Whether selection post or non-selection post.	Not Applicable.
6.	Age limit for direct recruitment.	Not exceeding 30 years. Age relaxation up to 5 years will be allowed for the departmental candidates. Relaxable for government servants in accordance with the instructions or orders issued by the Government of India from time to time.
7.	Educational and other	Master's degree from a recognized university in
	qualifications for direct recruits.	Hindi/English with English/Hindi as compulsory/ elective subject or as medium of examination at degree level.
ļ		or .
		Master's degree from a recognized university in any
		subject other than Hindi/English, with Hindi and English as a compulsory/ elective subjects or either of the two as
		medium of examination and the other as compulsory/
		elective subject at degree level.
		or
		Master's degree of a recognized university in any subject
		other than Hindi/English, with Hindi/English medium
		and Hindi/ English as compulsory elective subject as a
		medium of examination at degree level.
		or
		Bachelor's degree of a recognized university with Hindi
		and English as compulsory/ elective subjects or either of
		the two as medium of examination and the other as a
		compulsory/elective subject, plus a recognized
		diploma/certificate course in translation from Hindi to
		English and vice-versa or two years experience of
0	Whathananalis	translation of work from Hindi to English and vice-versa.
8.	Whether age and educational	Not applicable.
	qualifications prescribed for direct recruitment will apply in the case	
	of promotees.	
9.	Period of probation, if any.	Two years.
$\frac{10.}{10.}$	Method of recruitment whether by	Direct recruitment.
	direct recruitment or by promotion	
	or by deputation/absorption and	
	percentage of the vacancies to be	
[ 	filled by various methods.	·
-	·	31

11.	In case of recruitment by promotion/deputation/ absorption grades from which promotion / deputation/ absorption to be made.	Not applicable.
12.	If a Department Promotion Committee exists, what is its composition.	Department promotion Committee for considering confirmation consisting of:-  Director of the concerned Institute - Chairman  Director/Deputy Secretary/Under Secretary (Forest Establishment), Ministry of Environment and Forest - Member  Head of division of the concerned Institute - Member  In case of recruitment to 10 (ten) or more posts and lady candidates are expected to be available for the service / post One Lady Member of appropriate Status - Member  Under Secretary, Indian Council of Forestry Research and Education - Member  A Group 'A' officer from any other ministry or department of the Central Government - Member.
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable.

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1	Name of post.	Stores Officer
2.	Number of posts.	01* (2012)
ļ		Rain Forest Research Institute - 01
		(*Subject to variation dependent on workload).
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay scale.	Pay band-2: Rs.9,300-34,800 plus grade pay
ļ		Rs.4,600.
5.	Whether selection post or non-selection	"Non selection".
	post.	
6	Age limit for direct recruitment.	Not applicable.
7.	Educational and other qualifications for	Not applicable.
	direct recruits.	
8.	Whether age and educational	Not applicable.
	qualifications prescribed for direct	
	recruitment will apply in the case of	
9.	promotees.	Not and in-blo
10.	Period of probation, if any.	Not applicable.
10.	Method of recruitment whether by direct recruitment or by promotion or by	Promotion failing which by deputation including short term contract.
	deputation/absorption and percentage of	short term contract.
l	the vacancies to be filled by various	
ļ	methods.	
11.	In case of recruitment by promotion/	By Promotion: Promotion from amongst the Head
	deputation/absorption grades from which	Stores Keeper in the pay scale of pay band-1:
	promotion /deputation/absorption to be	Rs.5,200-20,200 plus grade pay Rs.2,800 with 11
[ 	made.	years regular service in the grade.
		By deputation: (i) Officers of Central government/
		autonomous bodies/ public sector undertaking
		holding analogous posts or store keeper with 11
Ï		years regular service in the pay scale of PB-1:
		Rs.5,200-20,200 plus grade pay Rs.2,800
		possessing a bachelor degree from recognized
		university.
		3 years experience of maintenance of stores and
		accounts.
12.	If a Dangetmant Dramation Committee	Director of the concerned
14.	If a Department Promotion Committee exists, what is its composition.	Institute - Chairman
	exists, what is its composition.	mstitute - Chattman
		Director/Deputy Secretary/Under Secretary (Forest
		Establishment), Ministry of Environment and
		Forest
		- Member
		Head of division of the
		concerned Institute - Member
	- <del>-</del>	33

		In case of recruitment to 10 (ten) or more posts and lady candidates are expected to be available for the service/post One Lady Member of appropriate Status  - Member
		Under Secretary, Indian Council of Forestry Research and Education - Member
		A Group 'A' officer from any other ministry or department of the Central Government - Member.
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable.



1.	Name of post.	Head Store Keeper
2.	Number of posts.	02* (2012)
	-	Forest Research Institute - 02
		(*Subject to variation dependent on workload).
3	Classification.	Not applicable.
4	Pay band and grade pay or pay scale.	Pay band-1: Rs.5,200-20,200 plus grade pay Rs.2,800.
5.	Whether selection post or non-	"Non selection".
	selection post.	
6	Age limit for direct recruitment.	Not applicable.
7.	Educational and other qualifications	Not applicable.
	for direct recruits.	
8.	Whether age and educational	Not applicable.
	qualifications prescribed for direct	
	recruitment will apply in the case of	
9.	promotees.	Notonalisable
10.	Period of probation, if any.	Not applicable.  Promotion.
IV.	Method of recruitment whether by direct recruitment or by promotion or	Promotion.
	by deputation/absorption and	
	percentage of the vacancies to be	
	filled by various methods.	
11.	In case of recruitment by	Promotion:
	promotion/deputation/ absorption	Promotion of Senior Store Keeper with 5 years regular
	grades from which promotion /	service in the pay band-1: Rs.5,200-20,200 plus grade
	deputation/ absorption to be made.	pay of Rs.2,400/
12.	If a Department Promotion	Director of the concerned Institute - Chairman
	Committee exists, what is its	
	composition.	Director/Deputy Secretary/Under Secretary (Forest
		Establishment), Ministry of Environment and Forest
		- Member
		Head of division of the concerned Institute
		- Member
		In case of recruitment to 10 (ten) or
		more posts and lady candidates are expected
	•	to be available for the service/post One Lady Member
		of appropriate Status - Member
		The state of the s
		Under Secretary, Indian Council of Forestry Research
		and Education - Member
		A Group 'A' officer from any other ministry or
		department of the Central Government - Member.
13.	Circumstances in which Union	Not applicable.
	Public Service Commission is to be	
	consulted in making recruitment.	

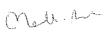
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1.	Name of post.	Senior Store Keeper
2.	Number of posts.	04* (2012)
	_	Forest Research Institute - 04
		(*Subject to variation dependent on workload).
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay	Pay band-1: Rs.5,200-20,200 plus grade pay
	scale.	Rs.2,400.
5.	Whether selection post or non-	"Non selection".
	selection post.	
6.	Age limit for direct	Not applicable.
	recruitment.	
7.	Educational and other	Not applicable.
	qualifications for direct	•
	recruits.	
8.	Whether age and educational	Not applicable.
	qualifications prescribed for	
	direct recruitment will apply in	
	the case of promotees.	
9.	Period of probation, if any	Not applicable.
10.	Method of recruitment whether	By promotion.
	by direct recruitment or by	
	promotion or by	
	deputation/absorption and	
	percentage of the vacancies to	
	be filled by various methods.	
11.	In case of recruitment by	Promotion of Store Keeper in pay band-1: Rs.5,200-
	promotion/deputation/	20,200 plus grade pay of Rs.2,000/- with 5 years
	absorption grades from which	regular service in the grade.
	promotion / deputation/	
	absorption to be made.	
12.	If a Department Promotion	Director of the concerned
	Committee exists, what is its	Institute - Chairman
	composition.	
		Director/Deputy Secretary/Under Secretary (Forest
		Establishment), Ministry of Environment and Forest
		- Member
		Head of division of the
		concerned Institute - Member
		In case of recruitment to 10 (ten) or
		more posts and lady candidates are expected
		to be available for the service/post One Lady
	1	Member of appropriate Status - Member
		Under Secretary, Indian Council of Forestry
	J	Research and Education - Member
		A Group 'A' officer from any other ministry or
		department of the Central Government
<del>-</del>		- Member.
		36

13.	Circumstances in which Union	Not applicable.
	Public Service Commission is	
-	to be consulted in making	
	recruitment.	

2. Number of posts.  15* (2012) Forest Research Institute – 10 Institute of Forest Genetics and Tree Breedi Rain Forest Research Institute – 01 Institute of Wood Science & Technology – Institute of Forest Productivity - 01 (*Subject to variation dependent on worklog)  3. Classification.  Not applicable.  Pay band and grade pay or pay scale. Pay band-1: Rs.5,200-20,200 plus grade par Rs.2,000/  Not applicable.  Selection post.  Not below 18 years or exceeding 27 years will be allow Departmental candidates. Relaxable for Constant in accordance with the instruction issued by the Government of India from time 12th pass from a recognized Board.  Educational and other qualifications for direct recruits  Not applicable.  Not applicable.  Not applicable.	ad).  rears. Age red for the Government
Institute of Forest Genetics and Tree Breedi Rain Forest Research Institute – 01 Institute of Wood Science & Technology – Institute of Forest Productivity - 01 (*Subject to variation dependent on worklog)  3. Classification.  4. Pay band and grade pay or pay scale. Pay band-1: Rs.5,200-20,200 plus grade part Rs.2,000/ Not applicable.  5. Whether selection post or nonselection post.  6. Age limit for direct recruitment. Not below 18 years or exceeding 27 yrelaxation up to 5 years will be allow Departmental candidates. Relaxable for Gervants in accordance with the instruction issued by the Government of India from tim  7. Educational and other qualifications for direct recruits  8. Whether age and educational qualifications prescribed for direct  Not applicable.  Not applicable.	ad).  rears. Age led for the Government
Rain Forest Research Institute – 01 Institute of Wood Science & Technology – Institute of Forest Productivity - 01 (*Subject to variation dependent on worklog  3. Classification. Not applicable.  Pay band and grade pay or pay scale. Pay band-1: Rs.5,200-20,200 plus grade part Rs.2,000/  Not applicable.  Not applicable.  Not applicable.  Not below 18 years or exceeding 27 years relaxation up to 5 years will be allow Departmental candidates. Relaxable for Compartmental candidates.	ad).  rears. Age led for the Government
Institute of Wood Science & Technology— Institute of Forest Productivity - 01 (*Subject to variation dependent on worklow 3. Classification.  Not applicable.  Pay band and grade pay or pay scale. Pay band-1: Rs.5,200-20,200 plus grade part Rs.2,000/  Whether selection post or non-selection post.  Age limit for direct recruitment.  Not below 18 years or exceeding 27 years will be allow Departmental candidates. Relaxable for Conservants in accordance with the instruction issued by the Government of India from time 12th pass from a recognized Board.  But the following of the conservation of the conse	ad).  rears. Age ved for the Government
Institute of Forest Productivity - 01 (*Subject to variation dependent on worklosm)  3. Classification.  4. Pay band and grade pay or pay scale.  Pay band-1: Rs.5,200-20,200 plus grade pay Rs.2,000/  Not applicable.  Not applicable.  Not applicable.  Not applicable.  Not below 18 years or exceeding 27 years relaxation up to 5 years will be allow Departmental candidates. Relaxable for Construction issued by the Government of India from time 12th pass from a recognized Board.  Reducational and other qualifications for direct recruits  Whether age and educational qualifications prescribed for direct  Not applicable.	ad).  rears. Age ved for the Government
(*Subject to variation dependent on workloss	rears. Age ved for the Government
3. Classification.  4. Pay band and grade pay or pay scale.  Pay band-1: Rs.5,200-20,200 plus grade part Rs.2,000/  5. Whether selection post or nonselection post.  6. Age limit for direct recruitment.  Not below 18 years or exceeding 27 years will be allow Departmental candidates. Relaxable for Construction issued by the Government of India from time 12th pass from a recognized Board.  7. Educational and other qualifications for direct recruits  8. Whether age and educational qualifications prescribed for direct.  Not applicable.  Not applicable.	rears. Age ved for the Government
<ul> <li>4. Pay band and grade pay or pay scale. Pay band-1: Rs.5,200-20,200 plus grade part Rs.2,000/</li> <li>5. Whether selection post or nonselection post.</li> <li>6. Age limit for direct recruitment. Not below 18 years or exceeding 27 years will be allow Departmental candidates. Relaxable for Office Servants in accordance with the instruction issued by the Government of India from time.</li> <li>7. Educational and other qualifications for direct recruits</li> <li>8. Whether age and educational qualifications prescribed for direct.</li> <li>Not applicable.</li> <li>Not applicable.</li> <li>Not applicable.</li> </ul>	rears. Age ved for the Government
Rs.2,000/  5. Whether selection post or non-selection post.  6. Age limit for direct recruitment.  Not below 18 years or exceeding 27 years relaxation up to 5 years will be allow Departmental candidates. Relaxable for Consequent of Servants in accordance with the instruction issued by the Government of India from time for direct recruits  8. Whether age and educational qualifications prescribed for direct  Not applicable.  Not below 18 years or exceeding 27 years will be allow Departmental candidates. Relaxable for Consequent Servants in accordance with the instruction issued by the Government of India from time servants.  Not applicable.	rears. Age ved for the Government
selection post.  6. Age limit for direct recruitment.  Not below 18 years or exceeding 27 years will be allow Departmental candidates. Relaxable for Construction issued by the Government of India from time 12th pass from a recognized Board.  7. Educational and other qualifications for direct recruits  8. Whether age and educational qualifications prescribed for direct  Not below 18 years or exceeding 27 years will be allow Departmental candidates. Relaxable for Construction issued by the Government of India from time 12th pass from a recognized Board.  Not applicable.	ed for the Government
6. Age limit for direct recruitment.  Not below 18 years or exceeding 27 years will be allow Departmental candidates. Relaxable for Construction issued by the Government of India from time 12th pass from a recognized Board.  8. Whether age and educational qualifications prescribed for direct.  Not below 18 years or exceeding 27 years will be allow Departmental candidates. Relaxable for Construction issued by the Government of India from time 12th pass from a recognized Board.  Not applicable.	ed for the Government
relaxation up to 5 years will be allow Departmental candidates. Relaxable for C Servants in accordance with the instruction issued by the Government of India from tim  7. Educational and other qualifications for direct recruits  8. Whether age and educational qualifications prescribed for direct  Not applicable.	ed for the Government
Departmental candidates. Relaxable for C Servants in accordance with the instruction issued by the Government of India from tim  7. Educational and other qualifications for direct recruits  8. Whether age and educational qualifications prescribed for direct  Not applicable.	Government
Servants in accordance with the instruction issued by the Government of India from tim  7. Educational and other qualifications for direct recruits  8. Whether age and educational qualifications prescribed for direct  Not applicable.	
issued by the Government of India from tim  7. Educational and other qualifications for direct recruits  8. Whether age and educational qualifications prescribed for direct  issued by the Government of India from tim  12 <sup>th</sup> pass from a recognized Board.  Not applicable.	ns or orders
<ul> <li>Educational and other qualifications for direct recruits</li> <li>Whether age and educational qualifications prescribed for direct</li> <li>12<sup>th</sup> pass from a recognized Board.</li> <li>Not applicable.</li> </ul>	ie to time.
for direct recruits  8. Whether age and educational qualifications prescribed for direct  Not applicable.	
qualifications prescribed for direct	
qualifications prescribed for direct	
reconsistences will amply in the case of	
recruitment will apply in the case of	
promotees.	
9. Period of probation, if any. Two years.	
10. Method of recruitment whether by Direct recruitment.	
direct recruitment or by promotion or	
by deputation/absorption and	
percentage of the vacancies to be filled	ĺ
by various methods.	
11. In case of recruitment by Not applicable.	
promotion/deputation/ absorption	
grades from which promotion /	(
deputation/ absorption to be made.	
12. If a Department Promotion Committee exists, what is its composition.  Department promotion Committee confirmation consisting of:-	idering
Director of the concerned Institute - Chair	man
	(F
Director/Deputy Secretay/Under Secretary Establishment), Ministry of Environment a - Member	
THE MOST	
Head of division of the	
concerned Institute - Member	· '
In case of recruitment to 10 (ten) or	
more posts and lady candidates are expecte	ed
to be available for the service/post One Lac	dy Member
of appropriate Status - Member	ny totetinger
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		Under Secretary, Indian Council of Forestry Research and Education - Member A Group 'A' officer from any other ministry or department of the Central Government - Member.
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable.



1.	Name of post.	Security Officer
2.	Number of posts.	01* (2012)
		Forest Research Institute - 01
		(*Subject to variation dependent on workload).
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay scale.	Pay band-2: Rs.9,300-34,800 plus grade pay
		Rs.4,600.
5.	Whether selection post or non-selection	"Not Applicable".
	post	
6.	Age limit for direct recruitment.	Not applicable.
7.	Educational and other qualifications for	Not applicable.
	direct recruits.	
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees.	Not applicable.
9.	Period of probation, if any.	Not applicable.
10.	Method of recruitment whether by direct	By deputation including short term contract.
	recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	by deputation including short term contract.
11.	In case of recruitment by	By deputation: Officers of central government/
	promotion/deputation/ absorption grades from which promotion / deputation/ absorption to be made.	autonomous bodies/ public sector undertaking (i) Holding analogous posts in the PB-2: Rs.9,300- 34,800 plus grade pay Rs.4,600/- possessing a bachelor degree from recognized university or (ii) Caretaker in the pay band-1 Rs. 5,200-20,200 plus grade pay of Rs.2800/- having 11 years regular service in the grade and having experience in security matters of estate and its management or exserviceman from defences/paramilitary forces having 8 years experience of control and maintenance of government property and security of estate management.
12.	If a Department Promotion Committee exists, what is its composition.	Director General ,Indian Council of Forestry Research and Education - Chairman
		Deputy. Director General (Administration), Indian Council of Forestry Research and Education - Member
		Director Forest Education - Member
		Joint Secretary (Forest Establishment), Ministry of Environment and Forest  - Member

		Secretary, Indian Council of Forestry Research and Education - Member
		A Group 'A' officer from any other ministry or department of the Central Government - Member.
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable.

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Education - Member
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- Member
Council of
Member
ministry or
ent - Member.
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1.	Name of post.	Caretaker Grade II
2.	Number of posts.	01* (2012)
	•	Forest Research Institute - 01
		(*Subject to variation dependent on workload).
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay	Pay band-1: Rs.5,200-20,200 plus grade pay
]	scale.	Rs.2,400/
5.	Whether selection post or non-	"Non selection".
	selection post.	
6.	Age limit for direct	Not applicable.
	recruitment.	
7.	Educational and other	Not applicable.
	qualifications for direct	
	recruits.	
8.	Whether age and educational	Not applicable.
	qualifications prescribed for	
	direct recruitment will apply in	
	the case of promotees.	
9.	Period of probation, if any	Not applicable.
10.	Method of recruitment whether	By promotion .
	by direct recruitment or by	
	promotion or by	
	deputation/absorption and	
	percentage of the vacancies to	
	be filled by various methods.	
11.	In case of recruitment by	By promotion from Caretaker Grade III with 8 years
	promotion/deputation/	regular service of pay band-1: Rs.5,200-20,200 plus
	absorption grades from which	grade pay of Rs.1,900/
	promotion / deputation/	
	absorption to be made.	·
12.	If a Department Promotion	Director of the concerned
	Committee exists, what is its	Institute - Chairman
	composition.	
		Director/Deputy Secretary/Under Secretary (Forest
		Establishment), Ministry of Environment and Forest
		- Member
		Head of division of the concerned Institute - Member
Í		concerned Institute - Member
		In case of recruitment to 10 (ton) or
		In case of recruitment to 10 (ten) or more posts and lady candidates are expected
		to be available for the service/post One Lady
		Member of appropriate Status - Member
		Weinber of appropriate status - Weinber
		Under Secretary, Indian Council of Forestry
		Research and Education - Member
		Account and Education Promoci
		A Group 'A' officer from any other ministry or
		department of the Central Government
		- Member.

13.	Circumstances in which Union	Not applicable.
Ì	Public Service Commission is	
	to be consulted in making	
	recruitment.	

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1.	Name of post.	Caretaker Grade III
2.	Number of posts.	01* (2012)
		Forest Research Institute - 01
		(*Subject to variation dependent on workload).
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay scale.	Pay band-1: Rs.5,200-20,200 plus grade pay Rs.1,900.
5.	Whether selection post or non-selection post.	"Not Applicable".
6.	Age limit for direct recruitment.	Not below 18 years or exceeding 27 years. Age relaxation up to 5 years will be allowed for the departmental candidates. Relaxable for government servants in accordance with the instructions or orders issued by the Government of India from time to time.
7.	Educational and other qualifications for direct recruits.	12 <sup>th</sup> pass from a recognized Board.
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees.	Not applicable.
9.	Period of probation, if any.	Two years.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	By direct recruitment.
11.	In case of recruitment by promotion/deputation/ absorption grades from which promotion / deputation/ absorption to be made.	Not applicable.
12.	If a Department Promotion	Department promotion Committee for considering
	Committee exists, what is its composition.	confirmation consisting of:-
		Director of the concerned Institute- Chairman
		Director/Deputy Secretary/Under Secretary (Forest Establishment), Ministry of Environment and Forest - Member
		Head of division of the concerned Institute - Member
		In case of recruitment to 10 (ten) or more posts and lady candidates are expected to be available for the service/post One Lady Member of appropriate Status - Member
		Under Secretary, Indian Council of Forestry Research

		and Education	- Member
		A Group 'A' officer from a department of the Central	•
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable.	

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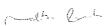
1.	Name of post.	Driver Special Grade
2.	Number of posts.	03* (2012)
		Indian Council of Forestry Research and Education,
		Headquarter - 02
		Forest Research Institute - 01
		(*Subject to variation dependent on workload).
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay	Pay band-2: Rs.9,300-34,800 plus grade pay
	scale.	Rs.4,200.
5.	Whether selection post or non-	"Non selection".
	selection post.	
6.	Age limit for direct	Not applicable.
	recruitment.	
7.	Educational and other	Not applicable.
	qualifications for direct	
	recruits.	
8.	Whether age and educational	Not applicable.
	qualifications prescribed for	
	direct recruitment will apply in	
	the case of promotees.	
9.	Period of probation, if any.	Not applicable.
10.	Method of recruitment whether	By promotion.
	by direct recruitment or by	
	promotion or by	
	deputation/absorption and	
1	percentage of the vacancies to	
ĺ	be filled by various methods.	
11.	In case of recruitment by	By promotion amongst Caretaker grade III with 8
	promotion/deputation/	years regular service in the pay band-1: Rs.5,200-
	absorption grades from which	20,200 plus grade pay of Rs.1,900/
	promotion / deputation/	·
	absorption to be made.	

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12.	If a Department Promotion	Director of the concerned
}	Committee exists, what is its	Institute - Chairman
	composition.	
1		Director/Deputy Secretary/Under Secretary (Forest
		Establishment), Ministry of Environment and Forest - Member
		Head of division of the
		concerned Institute - Member
		In case of recruitment to 10 (ten) or
}		more posts and lady candidates are expected
		to be available for the service/post One Lady
		Member of appropriate Status - Member
1		Under Secretary, Indian Council of Forestry
1		Research and Education - Member
		A Group 'A' officer from any other ministry or
		department of the Central Government
		- Member.
13.	Circumstances in which Union	Not applicable.
	Public Service Commission is	
}	to be consulted in making	
	recruitment.	

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1.	Name of post.	Driver Grade I
2.	Number of posts.	10* (2012)
	•	Indian Council of Forestry Research and Education,
		Headquarter - 02
		Forest Research Institute – 04
		Tropical Forest Research Institute – 03
		Institute of Wood Science & Technology – 01
		(*Subject to variation dependent on workload).
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay	Pay band-1: Rs.5,200-20,200 plus grade pay
	scale.	Rs.2,800.
5.	Whether selection post or non-	"Non selection"
	selection post.	
6.	Age limit for direct recruitment	Not applicable.
7.	Educational and other	Not applicable.
	qualifications for direct	
	recruits.	
8.	Whether age and educational	Not applicable.
	qualifications prescribed for	
	direct recruitment will apply in	
	the case of promotees.	
9.	Period of probation, if any.	Not applicable.
10.	Method of recruitment whether	By promotion.
	by direct recruitment or by	
İ	promotion or by	
	deputation/absorption and	
	percentage of the vacancies to	
	be filled by various methods.	
11.	In case of recruitment by	Promotion from Driver Grade II having 05 years
	promotion/deputation/	regular service in the pay band-1: Rs.5,200-20,200
	absorption grades from which	plus grade pay Rs.2,400/
	promotion / deputation/	
	absorption to be made	



12.	If a Department Promotion	Director of the concerned	
	Committee exists, what is its composition.	Institute - Chairman;	
		Director/Deputy Secretary/Under Secretary (Forest Establishment), Ministry of Environment and Forest - Member	
		Head of division of the concerned Institute - Member	
		In case of recruitment to 10 (ten) or more posts and lady candidates are expected to be available for the service/post One Lady Member of appropriate Status - Member	
		Under Secretary, Indian Council of Forestry Research and Education - Member	
		A Group 'A' officer from any other ministry or department of the Central Government - Member.	
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable.	



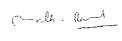
_1,	Name of post.	Driver Grade II
2.	Number of posts.	23* (2012)
		Indian Council of Forestry Research and
		Education, Headquarter - 02
		Forest Research Institute – 06
		Tropical Forest Research Institute -03
		Institute of Forest Genetics & Tree Breeding – 05
		Rain Forest Research Institute – 02
		Institute of Wood Science & Technology – 02
		Himalayan Forest Research Institute - 03
		(*Subject to variation dependent on workload).
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay	Pay band-1: Rs.5,200-20,200 plus grade pay
	scale.	Rs.2,400.
5.	Whether selection post or non-	"Non selection".
	selection post.	
6.	Age limit for direct recruitment.	Not applicable.
7.	Educational and other	Not applicable.
	qualifications for direct recruits.	
8.	Whether age and educational	Not applicable.
	qualifications prescribed for	
	direct recruitment will apply in	
	the case of promotees.	
9.	Period of probation, if any.	Not applicable.
10.	Method of recruitment whether	By promotion.
	by direct recruitment or by	
	promotion or by	
	deputation/absorption and	
	percentage of the vacancies to be	
	filled by various methods.	
11.	In case of recruitment by	Promotion from Driver Grade II having 05 years
	promotion/deputation/ absorption	regular service in pay band-1: Rs.5,200-20,200
	grades from which promotion /	plus grade pay Rs.2,400/
	deputation/ absorption to be	
	made.	

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12.	If a Department Promotion	Director of the concerned
	Committee exists, what is its composition.	Institute - Chairman
		Director/Deputy Secretary/Under Secretary (Forest Establishment), Ministry of Environment and Forest - Member
		Head of division of the concerned institute - Member
		In case of recruitment to 10 (ten) or more posts and lady candidates are expected to be available for the service/post One Lady Member of appropriate Status - Member
		Under Secretary, Indian Council of Forestry Research and Education - Member
	ļ.	A Group 'A' officer from any other ministry or department of the Central Government - Member.
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable.

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1.	Name of post.	Driver (Ordinary Grade)
2.	Number of posts.	26* (2012) Forest Research Institute – 18 Tropical Forest Research Institute – 01 Arid Forest Research Institute – 01 Institute of Wood Science & Technology -04 Institute of Forest Productivity - 02 (*Subject to variation dependent on workload).
3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay scale.	Pay band-1: Rs.5,200-20,200 plus grade pay Rs.1,900.
5.	Whether selection post or non-selection post.	Not applicable.
6.	Age limit for direct recruitment.	Not below 18 years or exceeding 27 years. Age relaxation up to 5 years will be allowed for the departmental candidates. Relaxable for government servants in accordance with the instructions or orders issued by the Government of India from time to time.
7.	Educational and other qualifications for direct recruits.	Essential:  i. Matriculation from recognized Board.  ii. Possession of a valid driving license for motor cars.  iii. Experience of driving a motor car for three years or more.  Desirable: Knowledge of motor mechanism (the candidate should be able to remove minor defects in vehicles).
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees.	Not applicable.
9.	Period of probation, if any.	Two years.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	Direct recruitment.
11.	In case of recruitment by promotion/deputation/ absorption grades from which promotion / deputation/ absorption to be made.	Not Applicable.



12.	If a Department promotion	\ ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' '
}	Committee exists, what is its composition.	confirmation consisting of:-
{		Director of the concerned
		Institute - Chairman
		Director/Deputy Secretary/Under Secretary (Forest Establishment), Ministry of Environment and Forest - Member
		Head of division of the concerned Institute - Member
		In case of recruitment to 10 (ten) or more posts and lady candidates are expected to be available for the service/post One Lady Member of appropriate Status - Member
		Under Secretary, Indian Council of Forestry Research and Education - Member
		A Group 'A' officer from any other ministry or department
		of the Central Government - Member.
ļ		
13.	Circumstances in which Union Public Service Commission is to	Not applicable.
	be consulted in making	
	recruitment.	

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<u>1.</u>	Name of post.	Multi Tasking Staff
2.	Number of posts.	495* (2012)
İ	,	Forest Research Institute ~ 300
Į		Tropical Forest Research Institute – 42
		Institute of Forest Genetics & Tree Breeding – 31
		Arid Forest Research Institute – 20
		Rain Forest Research Institute – 27
		Institute of Wood Science & Technology – 30
		Himalayan Forest Research Institute – 12
		Institute of Forest Productivity - 33
 	·	(*Subject to variation dependent on workload).
_3.	Classification.	Not applicable.
4.	Pay band and grade pay or pay scale.	Pay band-1: Rs.5,200-20,200 plus grade pay Rs.1,800.
5.	Whether selection post or non-	Not applicable.
	selection post.	
6.	Age limit for direct recruitment.	Not below 18 years or exceeding 27 years. Age
		relaxation up to 5 years will be allowed for the
		departmental candidates. Relaxable for government
		servants in accordance with the instructions or orders
<u> </u>		issued by the Government of India from time to time
7.	Educational and other qualifications	Essential:
,	for direct recruits	a. 10 <sup>th</sup> standard pass certificate from recognised
		board/recognised school.
		Desirable
		b. 3 years or more experience in relevant trade.
8.	Whether age and educational	Not applicable.
	qualifications prescribed for direct	
	recruitment will apply in the case of	
9.	promotees.  Period of probation, if any.	Two years.
	In case of recruitment by	Not applicable.
İ	promotion/deputation/ absorption	Not appreadic.
	grades from which promotion /	
	deputation/ absorption to be made.	
	are a south to the made.	
10.	Method of recruitment whether by	Direct recruitment.
	direct recruitment or by promotion or	
	by deputation/absorption and	
	percentage of the vacancies to be filled	
	by various methods.	
11.	In case of recruitment by	Not Applicable.
	promotion/deputation/ absorption	
	grades from which promotion /	
	deputation/absorption to be made.	
12	If a Department promotion Committee	Department promotion Committee for considering
	exists, what is its composition.	confirmation consisting of:-
<u>}</u>	•	
}		Director of the concerned Institute - Chairman;
]		

		Director/Deputy Secretary/Under Secretary (Forest Establishment), Ministry of Environment and Forest - Member
		Head of division of the concerned Institute - Member
		In case of recruitment to 10 (ten) or more posts and lady candidates are expected to be available for the service/post One Lady Member of appropriate Status - Member
		Under Secretary, Indian Council of Forestry Research and Education - Member
<b>{</b>		A Group 'A' officer from any other ministry or department of the Central Government - Member.
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable.

Secretary
Indian Council of Forestry Research & Education
(An autonomous body of the Ministry of Environment and Forests)
P.O. New Forest, Dehradun – 248 006

(File No. -----)

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