



काष्ठ विज्ञान एवं प्रौद्योगिकी संस्थान
INSTITUTE OF WOOD SCIENCE AND TECHNOLOGY
(भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद्)
(Indian Council of Forestry Research and Education)



(पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय, भारत सरकार, की एक स्वायत्त निकाय)
(An Autonomous Body of Ministry of Environment, Forest and Climate Change, Govt. of India)
पी.ओ. मल्लेश्वरम/P.O. Malleswaram, बेंगलुरु/Bengaluru - 560 003

Advt. No.1/2016/IWST/Establishment.

Dt. // -11-2016

RECRUITMENT NOTIFICATION OF VARIOUS GROUP-C POSTS

Applications are invited from eligible candidates for filling up of the following posts in the Institute of Wood Science & Technology (IWST), Bengaluru. These posts carry All India transfer liability (where the Institutes / Centres of ICFRE are situated). Application forms for the posts of Junior Hindi Translator; Research Assistant Grade-I (Gen.), Storekeeper, Lower Division Clerk (L.D.C.) and Multi Tasking Staff may be downloaded separately which are placed below of this Notification. The eligibility criteria is as given below:

S. No.	Name of the post	Pay Band & Grade Pay	No. of vacancies	Age Limit as on 15-12-2016 (i.e. the last date of receipt of applications)	Category	Educational qualification
(1)	Junior Hindi Translator	Pay Band - 2 ; Rs.9300-34800 plus Grade Pay Rs.4200/-	01	Not less than 18 years and not exceeding 30 years	1 - U.R.	(i) Master's degree from a recognized University in Hindi / English with English / Hindi as compulsory / elective subject or as medium of examination at degree level OR (ii) Master's degree from a recognized University in any subject other than Hindi / English, with Hindi and English as a compulsory / elective subjects or either of the two as medium of examination and the other as compulsory / elective subject at degree level. OR (iii) Master's degree of a recognized university in any subject other than Hindi / English, with Hindi / English medium and Hindi / English as compulsory elective subject as a medium of examination at degree level. OR (iv) Bachelor's degree of a recognized university with Hindi and English as compulsory / elective subjects or either of the two as medium of examination and the other as a compulsory / elective subject, plus a recognized diploma / certificate course in translation from Hindi to English and vice-versa or two years experience of translation of work from Hindi to English and vice-versa.

P.T.O.

2	Research Assistant Grade-I (Gen.)	Pay Band – 1 ; Rs.5200-20200 plus Grade Pay Rs.2800/-	01	Not less than 18 years and not exceeding 27 years (3 years relaxable for OBC candidates)	1 – O.B.C.	Essential: M.Sc. in Wood Science / Life Sciences from a recognized University.
3	Storekeeper	Pay Band – 1 ; Rs.5200-20200 plus Grade Pay Rs.2000/-	01	Not less than 18 years or exceeding 27 years	1 – U.R.	12 th pass from a recognized board
4	Lower Division Clerk (L.D.C.)	Pay Band – 1 ; Rs.5200-20200 plus Grade Pay Rs.1900/-	03	Not less than 18 years or exceeding 27 years	2 – U.R. & 1 – U.R. with Hearing Impairment (Persons of Hearing Impairment with a minimum degree of disability 40% and above).	Essential: (i) 12 th class certificate from a recognized board. (ii) A typing speed of 35 words per minute in English OR 30 words per minute in Hindi on Computer.
5	Multi Tasking Staff	Pay Band – 1 ; Rs.5200-20200 plus Grade Pay Rs.1800/-	01	Not less than 18 years or exceeding 27 years (5 years relaxable for S.C. candidates)	1 – S.C.	Essential: 10 th Standard pass certificate from recognized board / recognized school Desirable: 3 years or more experience in relevant trade

Note: (i) Age relaxation up to 5 years will be allowed for the departmental candidates. Relaxable for Govt. servants in accordance with the instructions or orders issued by the Government of India from time to time.
 ii) Upper age relaxable upto 30 years for O.B.C. candidates who will apply for the post of Research Assistant Grade-I (General) subject to production of O.B.C. certificate from the Competent authority.
 iii) Upper age relaxable upto 32 years for S.C. candidates who will apply for the post of Multi Tasking Staff (MTS) subject to production of S.C. certificate from the Competent authority.
 iv) Upper age limit for persons with disabilities (i.e. Hearing Impairment / Visually Handicapped / Orthopaedically Handicapped) shall be relaxable by 10 years as per the Govt. of India rules subject to production of Medical certificate issued by the competent medical authority.

General Instructions :-

- The crucial date for determining the age limit shall be the last date for receipt of applications i.e. **15-12-2016**.
- Interested candidates may submit their applications to "The Director, Institute of Wood Science & Technology, 18th Cross, Malleswaram, Bengaluru-560 003" so as to reach on or before **15-12-2016** which would also be the crucial date for determining the age limit. Applications received after closing date will not be entertained under any circumstances. This institute shall not be responsible for any postal delay or loss during the postal transit.
- Apart from affixing one photograph on the application form, the candidates are required to send ONE additional and identical photograph separately alongwith each application form, duly stapled on the first page of the filled in application form, with their name written in capital letters, name of the post on the back side of the photographs.
- The application duly completed in all respects shall be submitted along with the self attested photocopies of certificates of educational and technical qualification, age proof, claim of belonging to SC/OBC/Ex-servicemen/PH category, experience etc. All the documents as stated above including Service & Discharge certificates are to be submitted in case of Ex-service men.
- All the applications received within stipulated date in response to this advertisement shall be considered for shortlisting by the screening committee and only the candidates recommended by the screening committee will be called for appearing in the written examination. The decision of the Director, IWST on short-listing will be final and no correspondence will be entertained in this regard.
- Govt. servants applying for the above posts should forward their applications "through proper channel" and should enclose "No Objection Certificate" obtained from their Appointing Authority. They may send an advance copy of the application by the due date, if so desire. The forwarding authority should ensure that in the event of selection of the official, he should be in a position to relieve / spare the official within the time specified in the offer of appointment.
- The post applied for may be indicated on the top of envelop specifically in capital letters.

8. Applications received unsigned /without ONE additional photograph / incomplete applications in any respect / applications submitted not as per the prescribed proforma / not filled correctly / applications received without xerox copies of the self attested certificates in connection with the qualification, caste, date of birth, experience etc. are liable to be rejected and the onus of such rejection would be on the candidates.
9. The selection of the posts of Research Assistant Grade-I (Gen.), Storekeeper and Multi Tasking Staff will be made on the basis of Written Test. Interviews will be conducted **if need be**.
10. The selection of the post of Junior Hindi Translator will be made on the basis of Written Test and Translation Test. Translation Test will be conducted from Hindi to English and vice-versa. Interviews will be conducted **if need be**.
11. The selection of the post of Lower Division Clerk (L.D.C.) will be made on the basis of Written Test and Typewriting Test. Interviews will be conducted **if need be**.
12. Date and Time of written examinations of all the posts including the Translation Test for the post of Junior Hindi Translator and Type writing Test for the post of L.D.C. will be intimated later on to the eligible candidates, separately.
13. Mere fulfilling of the minimum qualification and experience requirements shall not vest any right in the candidate for being called for written examination and Interview.
14. Candidates are required to pay non-refundable application fee of Rs.200/- through Demand Draft from any nationalized bank drawn in favour of Director, IWST payable at Bengaluru. No other mode of payment of application fee is acceptable.
15. If the candidate wishes to apply for more than one post, each application should contain separate Demand Draft of Rs.200/-, self attested copies of the certificates and extra one photograph.
16. The SC/ST/PH/Women candidates are exempted from payment of application fee. In the case of Physically Handicapped candidates (P.H.), these exemptions will however, be available only to those handicapped persons who would otherwise be eligible for appointment to the post on the basis of standards of medical fitness prescribed for the post by the Govt. of India.
17. The candidates selected on direct recruitment will be governed by the provisions of the New Pension Scheme introduced by the Govt. of India w.e.f. 01-01-2004.
18. Relaxation in upper age limit is applicable as per the norms of Govt. of India to the employees already working in Central Govt. Departments. No upper age limit for the officials already working in ICFRE/in its Institutes/Centres. JRF/ SRF / Research Associate / Project Assistant and Field Assistant who have been continuously working for a period at least 8 (eight) years or more in ICFRE/its Institutes / centres will be relaxable as per ICFRE guidelines.
19. SC/OBC/PH Certificates in prescribed format issued by the Competent Authority should be submitted in support of claim belonging to their category. In case the certificate is in a local vernacular language, its English translation duly attested by a Gazetted Officer should be submitted.
20. The mere fact that a candidate has been called for written examination and/or interview does not imply that his/her candidature has been finally cleared by IWST. The candidate must note that if his/her ineligibility is detected at any stage before or after the written examination; Translation test and/or interview or if the conditions prescribed in the Rules and instructions given in the Advertisement or any other additional information /documents called for at any stage are not complied with, within the time specified therein, his/her candidature will be liable for cancellation. The IWST will not be responsible for cancellation of candidature on this account.
21. No correspondence and interim enquiries will be entertained in any manner.
22. Canvassing in any form for / by the applicant shall not be entertained.
23. The Director, IWST reserves the right to increase or decrease the posts or not to fill any or all the advertised posts without assigning any reason.
24. Legal disputes if any, shall be subject to the jurisdiction of the Competent Court at Bangalore, Karnataka state.
25. In case the qualifying degree carries a Grade Point Average (GPA) system instead of percentage system, the duly certified conversion system prescribed by the educational institution must be submitted as ascertain requisite qualification from the said educational Institution.
25. The applicants belonging to SC/ST categories will be entitled to TA as per provisions.

Director,

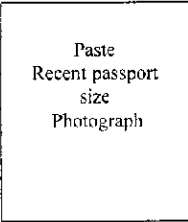
Institute of Wood Science & Technology,
Bengaluru

Copy to:

- 1) In-Charge, IT Cell, IWST for information and posting in IWST / ICFRE Websites.
- 2) Notice Boards of IWST, Bangalore.

APPLICATION FORM FOR THE POST OF MULTI TASKING STAFF

1. Full Name of the candidate (in Block Letters): _____
2. Father's / Husband's Name: _____
3. Nationality: _____
4. Correspondence Address (In Block Letters) _____
_____ PIN Code _____
Mobile Ph. No. _____ & Email ID _____



5. Whether the candidate belongs to Scheduled Caste ? If Yes,
Please attach self attested xerox copy of latest S.C. certificate:
6. If the candidate belongs to S.C. with Physically Handicapped (P.H.) / Ex-serviceman, please attach
attested xerox copy of Medical Certificate for P.H. issued by the competent medical authority / the service
& discharge certificates in case of Ex-serviceman as applicable:

7. Sex :

Male	Female
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8. (a) Date of Birth: Date: _____ Month: _____ Year: _____ (Attach xerox copy of
the 10th Class/SSLC/Matriculation Certificate or Date of Birth Certificate with self attestation).

(b) Age as on 15-12-2016 : _____ Years _____ Months _____ Days

9. Educational qualification (Please attach self attested Photostat copy of certificates and Mark-sheets):

S. No.	Examination passed (Including Technical)	Subjects	Percentage	Name of the recognized Board/University	Month & Year of passing
1					
2					
3					
4					

10. Experience (Please attach self attested xerox copy of the experience certificate) :

11. Any additional information like computer knowledge etc.
(Attach copy of certificates):

12. List of documents attached:

13. Whether the candidate is under any contractual obligation to serve Central/State Govt./Any other Public Sector Undertaking or Autonomous Body and if so, give details (attach No Objection Certificate)

DECLARATION

I hereby declare that all the facts mentioned in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature/appointment is liable to be cancelled / terminated.

Place:
Date::

(Signature of the Candidate)
Name of the Applicant:

P.T.O.

Annexure-I (in the case of Govt. employees)

Certificate to be furnished by the Employer / Forwarding Authority:

Certified that :

- (i) The particulars furnished by Shri/Smt. _____ are correct.
- (ii) There is no vigilance / disciplinary case either pending or contemplated against him / her.
- (iii) Integrity of the applicant is certified.
- (iv) Photocopies of the up-to-date ACRs, attested by an officer not below the Rank of an Under Secretary to the Govt. of India are enclosed.

Date:

(Signature of the Head of the Department / Forwarding Authority)
Department / Office with seal

/Tele.Ph.No.: _____

APPLICATION FORM FOR THE POST OF STOREKEEPER

1. Full Name of the candidate (in Block Letters): _____
2. Father's / Husband's Name: _____
3. Nationality: _____
4. Correspondence Address (In Block Letters) _____
_____ PIN Code _____
- Mobile Ph. No. _____ & Email ID _____
5. Amount of Application Fee & Bank Demand Draft No.: _____

Paste
Recent passport
size
Photograph

6. Category to which the candidate belongs:
- | | | | | |
|----|----|-----|--------------------------------------|---------|
| SC | ST | OBC | Ex-serviceman
(SC/ST/OBC/General) | General |
|----|----|-----|--------------------------------------|---------|
- Please (✓)

(If SC/ST/OBC/Ex-serviceman, please attach self attested xerox copy of the latest Certificate).

7. If the candidate is Physically Handicapped (P.H.), please attach self attested xerox copy of Medical Certificate for P.H. issued by the competent medical authority as applicable):

8. (a) Sex :

Male	Female
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9. (a) Date of Birth: Date: _____ Month: _____ Year: _____ (Attach copy of the 10th Class /SSLC/ Matriculation Certificate or copy of the Date of Birth Certificate with self attestation).

(b) Age as on 15-12-2016 : _____ Years _____ Months _____ Days

10. Educational qualification (Please attach self attested xerox copy of certificates and mark-sheets):

S. No.	Examination passed (Including Technical)	Subjects	Percentage	Name of the recognized Board/University	Month & Year of passing
1					
2					
3					
4					

11. Experience, if any (attach copy of the certificate) :

12. Any additional information like computer knowledge etc. (Attach copy of certificates):

13. List of documents attached:

14. Whether the candidate is under any contractual obligation to serve Central/State Govt./Any other Public Sector Undertaking or Autonomous Body and if so, give details (attach No Objection Certificate)

DECLARATION

I hereby declare that all the facts mentioned in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature/appointment is liable to be cancelled / terminated.

Place:
Date::

(Signature of the Candidate)
Name of the Applicant:

P.T.O.

Annexure-I (In the case of Govt. employees)

Certificate to be furnished by the Employer / Forwarding Authority:

Certified that :

- (i) The particulars furnished by Shri/Smt. _____ are correct.
- (ii) There is no vigilance / disciplinary case either pending or contemplated against him / her.
- (iii) Integrity of the applicant is certified.
- (iv) Photocopies of the up-to-date ACRs, attested by an officer not below the Rank of an Under Secretary to the Govt. of India are enclosed.

Date:

(Signature of the Head of the Department / Forwarding Authority)

Name: _____

Department / Office with seal / Tele.Ph.No.: _____

APPLICATION FORM FOR THE POST OF RESEARCH ASSISTANT GRADE-I (Gen.)

1. Full Name of the candidate (In Block Letters): _____
2. Father's / Husband's Name: _____
3. Nationality: _____
4. Correspondence Address (In Block Letters) _____
_____ PIN Code _____
Mobile Ph.No. _____ & Email ID _____

Paste
Recent passport
size
Photograph

5. Amount of Application Fee & Bank Demand Draft No.: _____
6. Whether the candidate belongs to O.B.C. or not :
(If yes, please attach self attested xerox copy of the latest O.B.C. certificate).
7. If the candidate is O.B.C. & Physically Handicapped (P.H.), please attach self attested xerox copy of
Medical Certificate for P.H. issued by the competent medical authority as applicable).
8. (a) Sex :

Male	Female
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9. (a) Date of Birth: Date: _____ Month: _____ Year: _____ (Attach copy of the 10th Class/SSLC/
Matriculation Certificate or copy of the Date of Birth Certificate with self attestation).
(b) Age as on 15-12-2016 : _____ Years _____ Months _____ Days

10. Educational qualifications (Please attach self attested xerox copy of the certificates and mark-sheets):

S. No.	Educational qualification(s)	Subjects	Whether M.Sc. with Wood Science or Life Sciences	Percentage	Name of the recognized Board / University	Month & Year of passing
1						
2						
3						
4						

11. Any additional information like computer knowledge etc.(Attach copy of the certificates):
12. List of documents attached:
13. Whether the candidate is under any contractual obligation to serve Central/State Govt./Any other Public Sector Undertaking or Autonomous Body and if so, give details (attach No Object Certificate):

DECLARATION

I hereby declare that all the facts mentioned in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature/appointment is liable to be cancelled / terminated.

Place:

(Signature of the Candidate)

Date:

Name of the Applicant:

P.T.O.

Annexure-I (in the case of Govt. employees)

Certificate to be furnished by the Employer / Forwarding Authority certified that :

- (i) The particulars furnished by Shri/Smt. _____ are correct.
- (ii) There is no vigilance / disciplinary case either pending or contemplated against him / her.
- (iii) Integrity of the applicant is certified.
- (iv) Photocopies of the up-to-date ACRs, attested by an officer not below the Rank of an Under Secretary to the Govt. of India are enclosed.

Date:

(Signature of the Head of the Department / Forwarding Authority)

Department/Office with seal

Tele.Ph.No. _____

For Physically Handicapped Persons with Hearing Impairment

APPLICATION FORM FOR THE POST OF LOWER DIVISION CLERK (L.D.C.)

1. Full Name of the candidate (In Block Letters): _____
2. Father's / Husband's Name: _____
3. Nationality: _____
4. Correspondence Address (In Block Letters) _____
_____ PIN Code _____
Mobile No. _____ & Email ID _____

Paste
Recent passport
size
Photograph

6. Category to which the candidate belongs: Please (✓)

S.C. with Hearing Impairment (P.H.)	S.T. with Hearing Impairment (P.H.)	O.B.C. with Hearing Impairment (P.H.)	Ex-serviceman with Hearing Impairment (P.H.)	General with Hearing Impairment (P.H.)
SC/ST/OBC/General				

- (a) If SC/ST/OBC/Ex-serviceman, please attach self attested xerox copy of the latest Certificate(s).
(b) Physically Handicapped (Hearing Impairment) candidates should attach self attested xerox copy of Medical Certificate for Hearing Impairment issued by the Competent Medical Authority.

7. (a) Sex :

Male	Female
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8. (a) Date of Birth: Date: _____ Month: _____ Year: _____ (Attach xerox copy of 10th Class / SSLC / Matriculation Certificate or Date of Birth Certificate with self attestation).

(b) Age as on 15-12-2016 : _____ Years _____ Months _____ Days

9. Educational qualification (Please attach self attested xerox copy of certificates and mark-sheets):

S. No.	Examination passed (Including Technical)	Subjects	Percentage	Name of the recognized Board/University	Month & Year of passing
1					
2					
3					

10. Whether the candidate has a typing speed of 35 words per minute in English on computer : (Yes / No)
OR

the candidate has a typing speed of 30 words per minute in Hindi on Computer : (Yes / No)
(Specify clearly & attach self attested Xerox copy of the certificate if it is available) :

11. Experience, if any (attach copy of the certificate, if any) :

12. Any additional information like computer knowledge etc.
(Attach self attested xerox copy of the certificates):

13. List of documents attached:

14. Whether the candidate is under any contractual obligation to serve Central/State Govt./Any other Public Sector Undertaking or Autonomous Body and if so, give details (attach No Objection Certificate)

DECLARATION

I hereby declare that all the facts mentioned in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature/appointment is liable to be cancelled / terminated.

Place:

(Signature of the Candidate)

Date:.

Name of the Applicant:

-:2:-

Annexure-I (in the case of Govt. employees)

Certificate to be furnished by the Employer / Forwarding Authority:

Certified that :

- (i) The particulars furnished by Shri/Smt. _____ are correct.
- (ii) There is no vigilance / disciplinary case either pending or contemplated against him / her.
- (iii) Integrity of the applicant is certified.
- (iv) Photocopies of the up-to-date ACRs, attested by an officer not below the Rank of an Under Secretary to the Govt. of India are enclosed.

Date:

(Signature of the Head of the Department / Forwarding Authority)

Name: _____

Department / Office /Tele.Ph.No.: _____

APPLICATION FORM FOR THE POST OF LOWER DIVISION CLERK (L.D.C.)

1. Full Name of the candidate (In Block Letters): _____
2. Father's / Husband's Name: _____
3. Nationality: _____
4. Correspondence Address (In Block Letters) _____
_____ PIN Code _____
Mobile No. _____ & Email ID _____
5. Amount of Application Fee & Bank Demand Draft No.: _____

Paste
Recent passport
size
Photograph

6. Category to which the candidate belongs: _____
Please (√)

SC	ST	OBC	Ex-serviceman SC/ST/OBC/General	General
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(If SC/ST/OBC/Ex-serviceman, please attach self attested xerox copy of the latest Certificate(s).)

7. If the candidate is Physically Handicapped (P.H.), please attach self attested xerox copy of Medical Certificate for P.H. issued by the competent medical authority as applicable):

8. (a) Sex :

Male	Female
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9. (a) Date of Birth: Date: _____ Month: _____ Year: _____ (Attach xerox copy of the 10th Class/SSLC/Matriculation Certificate or copy of the Date of Birth Certificate with self attestation).

(b) Age as on 15-12-2016 : _____ Years _____ Months _____ Days

10. Educational qualification (Please attach self attested xerox copy of certificates and mark-sheets):

S. No.	Examination passed (Including Technical)	Subjects	Percentage	Name of the recognized Board/University	Month & Year of passing
1					
2					
3					
4					

11. Whether the candidate has a typing speed of 35 words per minute in English on computer :
OR

the candidate has a typing speed of 30 words per minute in Hindi on Computer :
(Specify clearly & attach self attested copy of the certificate if it is available) :

12. Experience, if any (attach copy of the certificate, if any) :

13. Any additional information like computer knowledge etc.
(Attach self attested xerox copy of the certificates):

14. List of documents attached:

15. Whether the candidate is under any contractual obligation to serve Central/State Govt./Any other Public Sector Undertaking or Autonomous Body and if so, give details (attach No Objection Certificate)

DECLARATION

I hereby declare that all the facts mentioned in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature/appointment is liable to be cancelled / terminated.

Place:

(Signature of the Candidate)

Date::

Name of the Applicant:

-:2:-

Annexure-I (in the case of Govt. employees)

Certificate to be furnished by the Employer / Forwarding Authority:

Certified that :

- (i) The particulars furnished by Shri/Smt. _____ are correct.
- (ii) There is no vigilance / disciplinary case either pending or contemplated against him / her.
- (iii) Integrity of the applicant is certified.
- (iv) Photocopies of the up-to-date ACRs, attested by an officer not below the Rank of an Under Secretary to the Govt. of India are enclosed.

Date:

(Signature of the Head of the Department / Forwarding Authority)

Name: _____

Department / Office /Tele.Ph.No.: _____

APPLICATION FORM FOR THE POST OF JUNIOR HINDI TRANSLATOR

1. Full Name of the candidate (in Block Letters): _____
2. Father's / Husband's Name: _____
3. Nationality: _____
4. Correspondence Address (In Block Letters) _____
- PIN Code _____
- Mobile Ph.No. _____ & Email ID _____
5. Amount of Application Fee ; Bank Demand Draft No. & Date: _____

Paste
Recent passport
size
Photograph

6. Category to which the candidate belongs to:

Please put (✓)

SC	ST	OBC	Ex-serviceman (SC/ST/OBC/General)	General
----	----	-----	--------------------------------------	---------

(If SC/ST/OBC/Ex-Servicemen, please attach self attested xerox copy of the latest certificate).

7. If the candidate is Physically Handicapped (P.H.), please attach self attested xerox copy of Medical Certificate for P.H. issued by the competent medical authority as applicable:

8. (a) Sex :

Male	Female
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9. (a) Date of Birth: Date: _____ Month: _____ Year: _____ (Attach copy of the 10th Class/SSLC/ Matriculation Certificate or copy of the Date of Birth Certificate with self attestation).

(b) Age as on 15-12-2016 : _____ Years _____ Months _____ Days

10. Educational qualifications (Please attach self attested xerox copy of the certificates, mark-sheets and Experience certificate):

S. No	Educational qualification (any one of the following is essential as mentioned in the Advertisement) (Please put tick mark according to your qualification(s).)	Details of the certificate(s) (either i / ii / iii / iv)	% (Percentage)	Name of the recognized University	Month & Year of passing
(i)	Master's degree from a recognized university in Hindi / English with English / Hindi as compulsory / elective subject or as medium of examination at degree level				
(ii)	Master's degree from a recognized university in any subject other than Hindi / English, with Hindi and English as a compulsory / elective subjects or either of the two as medium of examination and the other as compulsory / elective subject at degree level				
(iii)	Master's degree of a recognized university in any subject other than Hindi / English, with Hindi / English medium and Hindi / English as compulsory elective subject as a medium of examination at degree level				
(iv)	Bachelor's degree of a recognized university with Hindi and English as compulsory / elective subjects or either of the two as medium of examination and the other as a compulsory / elective subject, plus a recognized diploma / certificate course in translation from Hindi to English and vice-versa or two years experience of translation of work from Hindi to English and vice-versa.				

P.T.O.

11. Any additional information like computer knowledge etc. (Attach copy of certificates):
12. List of documents attached:
13. Whether the candidate is under any contractual obligation to serve Central/State Govt./Any other Public Sector Undertaking or Autonomous Body and if so, give details (attach No Objection Certificate):

DECLARATION

I hereby declare that all the facts mentioned in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature/appointment is liable to be cancelled / terminated.

Place:

(Signature of the Candidate)

Date::

Name of the Applicant:

Annexure-I (in the case of Govt. employees)

Certificate to be furnished by the Employer / Forwarding Authority certified that :

- (i) The particulars furnished by Shri/Smt. _____ are correct.
- (ii) There is no vigilance / disciplinary case either pending or contemplated against him / her.
- (iii) Integrity of the applicant is certified.
- (iv) Photocopies of the up-to-date ACRs, attested by an officer not below the Rank of an Under Secretary to the Govt. of India are enclosed.

Date:

(Signature of the Head of the Department / Forwarding Authority)

Department/Office with seal/Tele.Ph.No. _____