



Indian Council of Forestry Research and Education

(An Autonomous body of the Ministry of Environment, Forest and Climate Change, Government of India)

P.O. New Forest, Dehradun – 248 006 (Uttarakhand), INDIA

Expressions of Interest (EOI) for hiring a Monitoring and Evaluation Consultant under the World Bank/GEF assisted Ecosystem Service Improvement Project

Indian Council of Forestry Research and Education, Dehradun intends to engage an experienced candidate as a Monitoring and Evaluation Consultant under the World Bank/GEF assisted Ecosystem Service Improvement Project (ESIP).

The consultants would need to look into the monitoring and evaluation part of the project. TOR for hiring a Monitoring and Evaluation Consultant is given in Annexure - I.

Interested candidates should provide information demonstrating that they have the required qualifications and relevant experience in the field of monitoring and evaluation in diverse landscapes. Proposal so submitted should include the qualification, past experience and credentials (with relevant documentary proof) and with justification as to why he/she should be considered as a suitable candidate for engaging as a Monitoring and Evaluation Consultant.

Eligibility Criteria:

- i. Essential qualification is Postgraduate degree in Natural Resource Management/ Forestry/ Statistics or equivalent and desirable qualification is doctorate degree in the relevant field.
- ii. Minimum 10 years of experience in monitoring and evaluation, particularly in the context of natural resource/ forestry projects. Candidates with diverse practical and research experience in the field will have an advantage.
- iii. Experience of working with government agencies and of working in natural resource management/ forestry projects.
- iv. Extensive knowledge of conventions on climate change, combating desertification and biodiversity.
- v. Proven record of scientific peer-reviewed publications and development of knowledge products with respect to monitoring and evaluation.
- vi. Strong background in monitoring & evaluation, project management is an advantage.
- vii. Knowledge of and experienced in project cycle management and well versed in logical frameworks.
- viii. Fluent in verbal and written Hindi and English.
- ix. Computer skills and the applications of relevant M&E software.

- x. Ability to work effectively in a team interacts persuasively with a range of stakeholders, and travel extensively.

A Consultant will be selected in accordance with the CQS method set out in the World Bank's Guidelines: Selection and Employment of Consultants.

Further information (if any) can be obtained at the address given below during office hours (09.00 to 17.30 hrs).

Interested candidate may submit the Expressions of Interest (in person, or by mail, or by post) to the following on or before **04 July 2016**.

Assistant Director General (Biodiversity and Climate Change) &
Project Director, Ecosystem Service Improvement Project
Room No: 42
Indian Council for Forestry Research and Education
P.O. New Forest, Dehradun, Uttarakhand-248006 (INDIA)
Tel: +91-135-2224823, 2224790, Fax: +91-135-2750296
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Note: ICFRE reserve the complete right to cancel this EOI process at any stage without sending any prior notice.

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Ecosystem Service Improvement Project

Terms of Reference (ToR) for hiring of Consultant

Position: Monitoring and Evaluation Consultant

1. Background

ICFRE is one of the implementing partners of the World Bank/GEF assisted project on 'Ecosystem Improvement Project (ESIP)' and may implement one of the component of ESIP project, *i.e.*, *Scaling up of Integrated Sustainable Land and Ecosystem Management (SLEM) Approaches for Reducing Land Degradation and Desertification*: The main objectives of this component are to prevent land degradation and desertification and increase above-ground forest carbon stock through a combination of investments to implement and scale-up tried-and-tested SLEM best practices, increase national capacity for monitoring land degradation and track associated indicators and generate knowledge exchange on SLEM approaches so as to benefit small and marginal farmers and other rural poor. These activities are designed to overcome the twin challenges of arresting land degradation and meeting food security targets. In particular, this component will draw heavily from the lessons and best practice approaches to sustainable land and ecosystem management that were developed and piloted under the GEF financed SLEM project. The project component is comprises of following three sub-components:

- a) *Scaling-up of SLEM best practices*
- b) *Building national capacity for land degradation and desertification monitoring*
- c) *Development and Implementation of a National Knowledge Network*

2. Objectives of assignment:

- i. To ensure that the program outputs contribute to strengthening the policy foundations for scaling-up of integrated SLEM approaches for reducing land degradation and desertification, building national capacity for land degradation and desertification monitoring, and implementation of a National Knowledge Network.
- ii. Ensure coordination and networking of all organizations with responsibilities related to scaling-up of integrated SLEM approaches.
- iii. Develop a participatory monitoring & evaluation system for scaling-up of integrated SLEM approaches for reducing land degradation and desertification, building national capacity for land degradation and desertification monitoring, and implementation of a National Knowledge Network.

- iv. Gather and disseminate information and experiences on communication strategies for monitoring and evaluation to a wide audience beyond the ESIP;
- v. Brining out publications and other documentations etc. related to the project;

3. Scope of Work/ Main Tasks

- i. Developing appropriate indicators and oversee monitoring and evaluation at the programmatic level.
- ii. Thematic monitoring and evaluation on land degradation, desertification, biodiversity conservation and adaptation to climate change based on identified indicators.
- iii. Development of a participatory monitoring and evaluation system.
- iv. The monitoring and evaluation function will be designed to allow corrective actions to be taken during project implementation as well as identification of critical factors to scale up successful SLEM approaches.
- v. Building national capacity for land degradation and desertification monitoring, and implementation of a National Knowledge Network.
- vi. Responsible for all activities pertaining to monitoring and evaluation aspects of the project.
- vii. In addition to the above listed tasks, the consultant may be called upon to assist in any other task assigned by Project Director and Project Manager, ESIP Project, ICFRE related to the core expertise of the consultant.

4. Reports and Schedule of Deliverables

- i. Prepare monitoring and evaluation framework documents of the project.
- ii. Write the annual work plan for the project in consultation with other project experts.
- iii. Prepare regular progress of the project.
- iv. Prepare technical reports, technical papers and approach papers related to the project.
- v. Undertake thematic visits related to the project works.
- vi. Prepare the monitoring and evaluation reports of the project.
- vii. Conceptualize the training modules for building national capacity for NRM, SLEM, land degradation and desertification monitoring etc.
- viii. Any other work assigned by Project Director and Project Manager, ESIP, ICFRE.

Performance of the Consultant will be measured against such work plan and it will be updated every six months. Consultant will submit quarterly progress reports stating her/his accomplishments against the agreed work plan and also submit any other reports as required by the project.

5. Eligibility Criteria:

- i. Essential qualification is Postgraduate degree in Natural Resource Management/ Forestry/ Statistics or equivalent and desirable qualification is doctorate degree in the relevant field.
- ii. Minimum 10 years of experience in monitoring and evaluation, particularly in the context of natural resource/ forestry projects. Candidates with diverse practical and research experience in the field will have an advantage.
- iii. Experience of working with government agencies and of working in natural resource management/ forestry projects.
- iv. Extensive knowledge of conventions on climate change, combating desertification and biodiversity.
- v. Proven record of scientific peer-reviewed publications and development of knowledge products with respect to monitoring and evaluation.
- vi. Strong background in monitoring & evaluation, project management is an advantage.
- vii. Knowledge of and experienced in project cycle management and well versed in logical frameworks.
- viii. Fluent in verbal and written Hindi and English.
- ix. Computer skills and the applications of relevant M&E software.
- x. Ability to work effectively in a team interacts persuasively with a range of stakeholders, and travel extensively.

6. Duration and Location

The duration of the position is initially for one year and likely to be extended further depending upon the performance of consultant. The consultant will report to the Project Director and Project Manager, Ecosystem Service Improvement Project, ICFRE.

7. Remuneration and Payment terms

The consolidated remuneration of the Consultant will be Rs. 69,900/-per month and TDS will be deducted as per the Income Tax Norms. Travel expenditure, to the travel undertaken by the Consultant for project works will be reimbursed as per the norms of the Government of India. No other allowances would be reimbursed.
