

**INDIAN COUNCIL OF FORESTRY RESEARCH AND EDUCATION**  
(An autonomous body of the Ministry of Environment, Forests and Climate Change,  
Government of India)  
P.O. New Forest, Dehra Dun - 248006 (Uttarakhand)

**Advt. No. F.A./H.O./2017-ICFRE**

Indian Council of Forestry Research and Education (ICFRE), an autonomous body of the Ministry of Environment, Forests and Climate Change, Govt. of India, invites application from amongst the eligible officers/officials under Central Government, State Government, Public Sector undertakings / Autonomous bodies / Statutory organizations for filling up following posts on deputation / short term contract basis at the Institutes of the Council :

**FINANCIAL ADVISOR**

Pay Band -4 ₹ 37400 - 67000 / Grade Pay ₹ 8,700/- p.m.  
Number of posts : 01 (One) posts at ICFRE Hqrs., Dehradun

**Eligibility :**

Holding analogous posts and possessing educational qualification as stated below :

An Indian Audit and Accounts service officer having 13 years experience with respect to year of allotment OR An officer of sub-ordinate accounts service under Government of India having 16 years experience including at least 10 years in the Pay Band - 3 ₹15,600-39,100/- + Grade Pay ₹ 6,600/- p.m. OR Fellow of Institute of Cost / Chartered Accountant of India or equivalent degree with 10 years experience in audit and accounts and budget in Govt./Semi Govt. / Autonomous Organizations / Public Sector Undertaking / Government Bank or Insurance company.

**Note :** Retired persons fulfilling the above eligibility criteria can apply for appointment on Short Term Contract basis. In the event of selection of such candidates, their pay shall be regulated in accordance with the provisions contained in the Central Civil Services (Fixation of initial pay of re-employed pensioners ) order, 1986. The selected candidates shall be provided Government accommodation as per rules under tenure quota and shall also be extended medical facilities of New Forest Hospital.

## HINDI OFFICER

Pay Band - 3 : ₹ 15,600-39,100 plus grade pay ₹ 5,400/-

Number of Posts : 01 (one) post at Forest Research Institute, Dehradun

### Eligibility :

- (i) Holding analogous posts or
- (ii) With 8 years, regular service as Jr. Hindi Translator on the Pay Band - 2 ₹9,300-34,800/ + Grade Pay ₹ 4200/- and possessing educational qualification as stated below :

Masters degree from a recognized University in Hindi / English with English / Hindi as compulsory / elective subject or as medium of examination at degree level.

OR

Master's degree from a recognized University in any subject other than Hindi / English, with Hindi and English as compulsory / elective subjects or either of the two as medium of examination and the other as compulsory / elective subject at the degree level.

OR

Masters degree or a recognized University in any subject other than Hindi / English, with Hindi / English medium and Hindi / English as a compulsory / elective subject as a medium of examination at degree level.

OR

Bachelor's degree of a recognized University with Hindi and English as compulsory / elective subject or either of the two as medium of examination and the other as a compulsory / elective subject, plus a recognized diploma / certificate course in translation from Hindi to English and vice-versa or two years experience or translation of work from Hindi to English and vice versa.

**Note :** Retired persons fulfilling the above eligibility criteria can apply for appointment on **Short Term Contract** basis. In the event of selection of such candidates, their pay shall be regulated in accordance with the provisions contained in the Central Civil Services (Fixation of initial pay of Re-employed pensioners ), order 1986. The selected candidates shall be provided Government accommodation as per rules under tenure quota and shall also be extended medical facilities of New Forest Hospital.

## GENERAL INSTRUCTION

1. Application with complete bio-data of the candidate should be submitted to the Secretary, Indian Council of Forestry Research and Education, P.O. New Forest, Dehra Dun-248006 (UK) together with a Demand Draft of Rs. 200/- drawn in favour of Accounts Officer, ICFRE on or before 20.06.2017.
2. No application received after the prescribed last date will be entertained under any circumstances and all the late applications will be summarily rejected.
3. The Council will in no case be responsible for non-receipt of applications or any delay in receipt thereof on any account whatsoever.
4. In case of in-service applicants the application should be routed through proper channel.
5. The employer shall attach photocopies of ACRs grading of the officer for the last five years while forwarding the applications of the candidates. However, an advance copy can be submitted along with Demand Draft by the applicant.
6. The deputation period would initially be for a period of three years or till superannuation whichever is earlier as per rules.
7. The Council reserves the right to relax the qualification/experience in case of meritorious candidates.
8. The council reserves the right of not filling up the vacancy advertised, if it so warrants without assigning any reason.
9. The proforma of application is attached as a part of this document.
10. The checklist of documents to be submitted along with the complete application forms is as given below :

1	Original Copy of Demand Draft being submitted as application fee.	
2	Self attested Certificate in respect of Date of Birth (High School Certificate/Birth Certificate/PAN Card/Aadhar etc.)	
3	Self attested Copies of certificate in respect of educational qualifications	
4	Self attested copies of certificates in respect of trainings attended (optional)	
5	A certificate from employer certifying the post and pay at the time of retirement and also the date of superannuation. To be submitted only by the applicant who have superannuated.	
6	Self attested copies regarding details of pension. To be submitted only by the applicant who have superannuated.	

## PROFORMA FOR APPLICATION

1. Post applied for .....
2. Name (in block letters) .....
3. Post presently held .....
4. Pay Scale .....
5. Present basic by .....
6. Grade pay .....
7. Date of Birth (in Christian era and age as on) .....
8. Year of retirement .....
9. If retired
  - 9a. Post held at the time of retirement .....
  - 9b. Pay Scale at the time of retirement .....
  - 9c. Grade pay at the time of retirement .....
  - 9d. Basic by at the time of retirement .....
10. Address for correspondence (in block letters with pin code) .....
- Contact No. ....
- E-mail ID .....
11. Education Qualification

Name of Exam	Year	Name of University	Subjects	Percentage of marks

12. Other relevant information, if any .....
13. List of documents attached .....

Place :  
Date :

Signature of Applicant